



OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE**

**Monday, June 24, 2019 – 9:30 p.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair Steve Parsons, Reza Karimi, Roy Bruninghaus, Lynn Jarrett

COMMITTEE MEMBERS ABSENT: John Frankel

OTHERS PRESENT: Bunny Carpenter

ADVISORS PRESENT: Mike Butler, Mike Plean

STAFF PRESENT: Brett Crane, Alisa Rocha, Gavin Fogg

1. Call to Order

Chair Parsons called the meeting to order at 9:31am.

2. Acknowledgement of Media

No media present.

3. Approval of May 28, 2019 Report

Director Bruninghaus moved to accept the agenda. Director Jarrett seconded. The committee had no objection.

4. Approval of the Agenda

Director Bruninghaus moved to accept the agenda. Advisor Butler seconded. The committee had no objection.

5. Committee Chair Remarks

Chair Parsons mentioned the last minutes changes that were made to Standard 38: Patio Enclosures. See Agenda #9.

6. Member Comments - (Items Not on the Agenda)

No member comments.

7. Department Head Update

Mr. Crane mentioned that staff will continue to revise standards until all are complete. Approximately 5-6 standards remaining.

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

None.

Items for Discussion and Consideration:

Variance Requests:

8. **5479-C (Casa Rosa, RP103A/P46) – Replace Existing Window and Sliding Glass Door with French Door**

Director Bruninghaus made a motion to accept Staff's recommendation and approve this request. Director Jarrett seconded. The committee was in unanimous support.

Standards Discussion Items:

9. **Review Standard 38: Patio Enclosures**

Director Jarrett made a motion to accept Staff's recommendation and approve this request. Director Bruninghaus seconded. The committee was in unanimous support.

The committee proposed the following additional changes to this Standard and asked Staff to send to the Board for approval.

Delete the last sentence from §2.1 and make it §2.2.

Modify §2.3 to mention stooping or no concrete landings are permitted.

Add the wording 'at the discretion of the Alteration Office' to §5.2.

10. **Review Standard 22: Patio and Balcony Covers; Aluminum and Vinyl**

Director Bruninghaus made a motion to accept Staff's recommendation and approve this request. Director Karimi seconded. The committee was in unanimous support.

The committee proposed the following additional changes to this Standard and asked Staff to send to the Board for approval.

Remove the wording '8 foot tall' in §3.3. Mr. Crane will look into this section to get clarification with Staff.

Change 'state' to 'State of California' in §3.9.

Remove the word 'planters' in §3.12

Remove the wording 'for which a manor above exists' in §4.1.

Reports

11. Status of Mutual Consents

Mr. Fogg reviewed this report with the committee.

The committee proposed including additional information pertaining to the number of old/open consents.

Future Agenda Items:

New building material information (on-going)

Specialized training for Staff regarding new building material

Concluding Business:

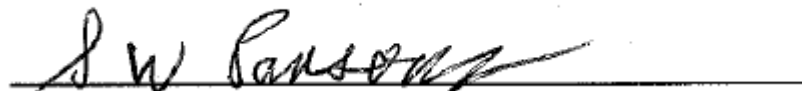
12. Committee Member Comments

No Committee Member comments.

13. Date of next meeting – Monday, July 22, 2019

Ms. Rocha to look into possible room change for future Committee Meetings.

14. Adjourned at 10:33 am

A handwritten signature in black ink, appearing to read "S W Parsons", is written over a solid horizontal line.

Chair, Steve Parsons
Brett Crane, Staff Officer
Eve Morton, Alterations Coordinator, 268-2565