



OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE**

**Monday, March 25, 2019 – 9:30 a.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Acting Chair - Rosemarie diLorenzo, Roy Bruninghaus John Frankel, Lynn Jarrett, Reza Karimi

COMMITTEE MEMBERS ABSENT: Steve Parsons

OTHERS PRESENT: Bunny Carpenter

ADVISORS PRESENT: Michael Plean, Mike Butler

STAFF PRESENT: Brett Crane, Gavin Fogg, Eve Morton

1. Call to Order

Chair diLorenzo called the meeting to order at 9:30 a.m.

2. Acknowledgement of Media

No media were present.

3. Approval of February 25, 2019 Report

Director Bruninghaus moved to approve the report. Director Jarrett seconded. The committee was in unanimous support.

4. Approval of the Agenda

Director Carpenter made a motion to add an agenda item to discuss the possibility of allowing Staff to approve minor changes to approved variance requests. The committee approved the agenda, with this addition, by consensus.

5. Committee Chair Remarks

Chair diLorenzo welcomed Mr. Crane to the committee as the new Staff Officer.

6. Member Comments - (Items Not on the Agenda)

None.

7. Department Head Update

Mr. Crane said he is pleased to be a part of the committee and is looking forward to working with everyone.

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

None.

Items for Discussion and Consideration:

Variance Requests:

8. 3213-D (La Reina, PL704RB, P43B) Room Extension onto Previously Extended Common Area

The committee was in unanimous support to table this item in order to review further.

9. 5341-A (La Princesa, P41R) Vinyl Fence Around Previously Extended Patio Slab

Staff was asked to provide information on rules for retractable sunshade rules for the next meeting.

This Member requested a copy of the Board meeting Minutes indicating when the Common Area Policy was originally put into place.

Discussion ensued and it was determined that the current Standards do not allow for Gate #1 in this proposed plan.

Advisor Plean made a motion to approve this request provided that Gate #1 in the proposed plan is removed. Director Bruninghaus seconded. The committee was in unanimous support.

10. Discuss Allowing Staff to Approve Minor Changes to Variance Requests

Director Carpenter stated that a Standard Plan Review Policy is now in place which allows Staff to make decisions regarding minor changes to Standards. She would like to have a similar policy in place for minor revision to variance requests.

The committee requested that Staff write a Staff Report on this topic for the next meeting.

Reports

11. Status of Mutual Consents

Mr. Fogg reviewed this report with the committee.

Mr. Crane reported that the conformance fee is requiring Members to give Alterations their City Finals which allows Staff to complete their work and close the tickets.

Mr. Crane reported he is working with MIS Director, Chuck Holland, to streamline the process of accepting and reimbursing the conformance deposits.

Concluding Business:

12. Committee Member Comments

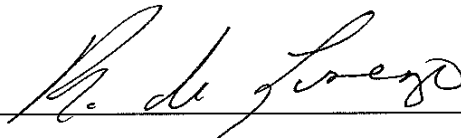
Director Karimi inquired about why some rules are in place and Staff answered his questions.

Staff was asked to update the committee at the next meeting on the current rules regarding air conditioning units and sleeves.

Advisor Plean asked why a permit was needed to replace an existing air condition unit. Mr. Crane reported that replacing an old air conditioning unit with a new one involves moisture intrusion issues which Staff must ensure isn't a problem once installed.

13. Date of next meeting – Monday, April 22, 2019

14. Adjourned at 10:39 a.m.



Acting Chair, Rosemarie diLorenzo

Brett Crane, Staff Officer

Eve Morton, Alterations Coordinator, 268-2565