



**OPEN MEETING**

**REPORT OF REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL  
GARDEN VILLA RECREATION ROOM SUB-COMMITTEE**

**Tuesday, February 23, 2021 at 1:30 PM  
Virtual On-Line Meeting**

**MEMBERS PRESENT:** Lynn Jarrett – Chair, Stuart Hack, Debbie Dotson,  
Sharon Molineri, Donna Rane-Szostak, Robert Mutchnick

**STAFF PRESENT:** Shaun Lewis – Staff Officer, Moe Boctor, Maria Basares

**1. Call to Order**

Chair Jarrett called the meeting to order at 1:30 pm.

**2. Acknowledgement of Media**

Chair Jarrett noted no members of the media were present.

**3. Approval of the Agenda**

The agenda was approved as written.

**4. Approval of Meeting Report for October 5, 2020**

The Meeting Report of October 5, 2020, was approved as written.

**5. Chair's Remarks**

Chair Jarrett remarked that the recreation rooms have been closed while there have been incidents with residents entering without approval.

**Member Comments (Items Not on the Agenda)**

No member comments were received.

## **Reports:**

### **6. 2021 Planned Expenditures to Date with Pictures**

The Sub-Committee reviewed the update provided. Discussion ensued regarding the monthly contribution rates and reserves. A motion was made and unanimously approved regarding the increase of .25 cents for 2022 and re-evaluate the assessment to the Garden Villa contribution.

### **7. 2021 GV Rec Room Budget**

Staff summarized the completion of the components replaced and the corresponding budget.

### **8. Chair Replacements (Oral Discussion)**

Staff provided the Sub-Committee with a status update regarding chair replacements within the Recreation Rooms.

Discussion ensued approval of new chairs for the recreation rooms are scheduled to be changed in 2021.

### **9. Water heater and Epoxy Flooring Budget Summary (Oral Discussion)**

Staff provided the Sub-Committee with the update of 9 water heaters scheduled for replacement in 2021.

### **10. Heat Pump Replacement (Oral Discussion)**

Staff provided the Sub-Committee that no heat pumps are scheduled for replacement as they are lasting over 10 years.

### **11. Opening of Recreation Rooms (Oral Discussion)**

Sub-Committee opened the discussion for when the recreations rooms will open.

Discussion ensued the recreation rooms will not open until all clubhouses open.

### **12. 2021 GV Rec Room Renovations Summary**

Staff summarized the renovation summary and answered questions from the Sub-Committee.

A motion was made and unanimously approved to proceed with the expenditure summary.

### **13. Rec Room Component Replacement List**

An overview and explanation of the component replacement list was made.

Discussion ensued regarding the components listed and their lifespan; monthly contributions; reserves; projected funds balance and replacement factors; the overall appearance of the Recreation Rooms; usage factors of the rooms; a hypothetical contribution increase and how that relates to future component replacements.

#### **Items for Future Agendas:**

- No future items to be discussed.

#### **Concluding Business:**

##### Sub-Committee Member Comments

- Chair Jarrett thanked Staff for their hard work and a job well done.
- Sub-Committee member brought to the staff's attention of water leak stains in the ceiling of recreation room 2403.

##### Staff Comments

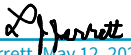
- Staff Officer Shaun Lewis complimented staff for a job well done.
- Staff insured sub-committee the expenditure form will be updated for an accurate tracking summary.

Date of Next Meeting: June 8, 2021 at 1:30 PM

#### **Adjournment**

The meeting was adjourned at 2:22 PM

Third Laguna Hills Mutual  
Garden Villa Recreation Room Sub-Committee  
February 23, 2021  
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Lynn Jarrett (May 12, 2021 14:09 PDT)

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Lynn Jarrett, Chair