



**OPEN SESSION**

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT  
MUTUAL BENEFIT CORPORATION**

**Tuesday, November 7, 2023, 9:30 a.m.  
24351 El Toro Road, Laguna Woods, California  
Board Room/Virtual Meeting**

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**Directors Present:** Bunny Carpenter, Debbie Dotson, James Hopkins, Gan Mukhopadhyay, Yvonne Horton, Juanita Skillman, Elsie Addington, Martin Roza, Egon Garthoffner, Joan Milliman, Reza Karimi

**Directors Absent:** None

**Staff Present:** CEO - Siobhan Foster, Paul Nguyen, Eric Nunez, Carlos Rojas, Steve Hormuth, Alison Giglio, Jose Campos, Connie Habal, Francis Gomez, Sandra Spencer, Chuck Holland, Grant Shultz

**Other Directors Present:** S. K. Park, Cush Bhada, Ellen Leonard, Alison Bok, Mickie Choi Hoe, Nancy Carlson, Sue Stephens, Andy Ginocchio, Moon G. Yun

**1. Call Meeting to Order/ Establish Quorum – President Carpenter**

President Carpenter called the meeting to order at 9:30 a.m. and established that a quorum was present.

**2. Pledge of Allegiance**

Director Skillman led the Pledge of Allegiance to the Flag.

**3. Acknowledgment of Media**

The media via Village Television crew were present remotely by way of cameras.

**4. Approval of Agenda**

President Carpenter requested an approval of the agenda.

Hearing no changes or objections, the agenda was approved by unanimous consent.

**5. Approval of Minutes**

- a. October 3, 2023 – GRF Board Regular Open Meeting
- b. October 16, 2023 – GRF Meet the Candidates Meeting
- c. October 19, 2023 – GRF Board Agenda Prep Meeting

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There being no objections, the meeting minutes of October 3, 2023 – Regular Board Meeting were approved by unanimous consent.

There being no objections, the meeting minutes of October 16, 2023 – Meet the Candidates Meeting were approved by unanimous consent.

There being no objections, the meeting minutes of October 19, 2023 – Agenda Prep Meeting were approved by unanimous consent.

## **6. Report of the Chair - None**

## **7. CEO Report**

Siobhan Foster-CEO provided a report on the following items:

- Orange County Vector Control District
- Mosquito Control
- Laguna Beach Animal Services Division
- Laguna Beach Animal Services Officer
- Protect yourself
- Protect pets
- Gutter Cleaning Program
- Employee excellence awards
- Aliso Creek Trail rehab

CEO Foster answered questions from the Board.

## **8. Open Forum (Three Minutes per Speaker)**

*At this time members were allowed to address the Board of Directors regarding items not on the agenda.*

- A member commented on the Foundation of Laguna Woods Village
- A member commented on the dangers of the park to pedestrians due to the bicyclists and skateboarders
- A member commented on their volunteer work for the docent tour and the effectiveness of adding videos to the website
- A member complimented the VMS staff and gave encouraging comments of VMS in general

## **9. Responses to Open Forum Speakers**

The following are responses to the open forum speakers:

- Multiple Directors commented on the dangers of the parks from bikes and skateboards
- Multiple Directors thanked the Foundation of Laguna Woods Village

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## 10. Consent Calendar

*All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the board by one motion. In the event an item was removed from the Consent Calendar by members of the board, such item(s) would be the subject of further discussion and action by the board.*

### Recommendation from the Finance Committee:

**10a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of September 2023, and by this vote ratified that such review be confirmed in this month's Board Member Open Session Meeting minutes.**

Director Milliman made a motion to approve the Consent Calendar. Director Karimi seconded.

Hearing no changes or objections, the Consent Calendar was approved unanimously.

## 11. Unfinished Business

**11a. Entertain a Motion to Remove the Drop-In Lounge Television (October initial notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)**

Director Milliman read the following resolution:

### **RESOLUTION 90-23-XX**

#### **Drop-In Lounge Television**

**WHEREAS**, the Drop-In Lounge located at Clubhouse 1 is open seven days a week from 8 a.m. to 10 p.m. and is a gathering area for residents to have a cup of coffee, socialize, work on a jigsaw puzzle, read a magazine, conduct work and/or relax; and

**WHEREAS**, altercations and arguments occurred among residents who had conflicting viewing preferences and interests resulting in Security being called to the lounge on several occasions which hindered the enjoyment and necessitated the removal of the television for safety purposes on Monday, December 17, 2018; and

**WHEREAS**, on March 14, 2019, the Community Activities Committee passed a motion to reinstall the Drop-In Lounge television with restricted programming and closed captioning to Village Television (TV6); and

**WHEREAS**, since the reinstallation of the television, board members and staff continue to receive complaints regarding access to preferred programming and restriction of use

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of the remote for control of volume and channels; and

**WHEREAS**, staff proposed three options for the Drop-In Lounge television:

- Affixed on the Turner Classic Movies (TCM) channel (with closed-captioning)
- Marquee displaying upcoming events, classes and message boards (no volume)
- Removal of the television; and

**WHEREAS**, on September 14, 2023, the Community Activities Committee reviewed these choices and recommended the removal of the Drop-In Lounge television;

**NOW THEREFORE BE IT RESOLVED**, November 7, 2023, that the Board of Directors of this Corporation hereby adopts removal of the Clubhouse 1 Drop-In Lounge television; and

**RESOLVED FURTHER**, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve the Resolution for the removal of the Drop in Lounge Television. Director Skillman seconded.

Discussion ensued among the Board.

Multiple members commented on the item.

Director Milliman proposed an amendment to not remove the Television, but rather to temporarily shut it off, until staff develops a new procedure for its viewing in the Drop In Lounge. Director Addington seconded.

Hearing no changes or objections, the amendment was approved unanimously

In effect, Resolution 11a. was sent back to committee.

### **11b. Update Committee Appointments**

Director Milliman read the following resolution:

#### **RESOLUTION 90-23-59**

#### **GRF Committee Appointments**

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**RESOLVED**, November 7, 2023, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

**Community Activities Committee**

Yvonne Horton, Chair (GRF)  
~~Elsie Addington (GRF)~~  
Joan Milliman, ~~Alternate~~ (GRF)  
~~Juanita Skillman, Alternate (GRF)~~  
Cush Bhada, ~~Alternate~~ (Third)  
~~Jules Zalon, Alternate (Third)~~  
Mark Laws (Third)  
Andy Ginocchio (Third)  
~~Pearl Lee (United)~~  
Maggie Blackwell (United)  
Sue Quam (United)  
Peter Sanborn, ~~Alternate~~ (Mutual 50)  
~~Sue Stephens, Alternate (Mutual 50)~~  
Advisors: Roland Boudreau, Ajit Gidwani

**Finance Committee**

James, Hopkins, Chair (GRF)  
Martin Roza (GRF)  
Juanita Skillman, Alternate (GRF)  
~~Donna Rane-Szostak (Third)~~  
Andy Ginocchio (Third)  
Moon G Yun (Third)  
~~Mark Laws, Alternate (Third)~~  
Brad Rinehart, Alternate (Third)  
~~Azar Asgari (United)~~  
Thomas Tuning (United)  
Mickie Choi Hoe (United)  
~~Margaret Bennett (Mutual 50)~~  
Sue Stephens, ~~Alternate~~ (Mutual 50)  
Advisor: ~~Rosemarie diLorenzo~~

**Information Technology Advisory Committee (ITAC)**

James Hopkins, Chair (GRF)  
Bunny Carpenter (GRF)  
~~Deborah Dotson (GRF)~~  
Martin Roza (GRF)  
Sue Quam (United)  
Tom Tuning (United)

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Mark Laws (Third)  
S.K. Park (Third)  
Advisor: Sue Margolis, ~~Debbie Dotson~~

**Landscape Committee**

Juanita Skillman, Chair (GRF)  
Yvonne Horton, (GRF)  
Sue Quam (United)  
~~Anthony Liberatore (United)~~  
~~Jules Zalon (Third)~~  
Nathaniel Ira Lewis (Third)  
~~S.K. Park (Third)~~  
Andy Ginocchio, Alternate (Third)  
Glenn Miller (Mutual 50)  
~~Sue Stephens, Alternate (Mutual 50)~~  
Advisor: Catherine Brians, ~~Donna Rane-Szostak~~

**Maintenance & Construction Committee**

Reza Karimi, Chair (GRF)  
Gan Mukhopadhyay, Co-Chair (GRF)  
Egon Garthoffner, Alternate (GRF)  
~~James Cook, Alternate (Third)~~  
Ralph Engdahl (Third)  
~~S.K. Park (Third)~~  
~~Brad Rinehart, Alternate (Third)~~  
~~Andy Ginocchio, Alternate (Third)~~  
~~Lenny Ross (United)~~  
~~Cash Achrekar (United)~~  
~~Alison Bok (United)~~  
~~Pearl Lee (United)~~  
Sue Stephens (Mutual 50)  
Peter Sanborn, Alternate (Mutual 50)  
Advisors: Bill Walsh, Carl Randazzo, Ajit Gidwani

**Clubhouse Renovation Ad Hoc Committee**

Egon Garthoffner, Chair (GRF)  
Gan Mukhopadhyay, Co-Chair (GRF)  
~~Deborah Dotson (GRF)~~  
Reza Karimi (GRF)  
Andy Ginocchio (Third)  
Moon Yun, Alternate (Third)  
Ralph Engdahl (Third)

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Alison Bok (United)  
Anthony Liberatore (United)  
Advisors: Ajit Gidwani, Carl Randazzo, Bill Walsh

**Media and Communications**

Joan Milliman, Chair (GRF)  
Juanita Skillman, ~~Alternate~~ (GRF)  
~~Elsie Addington (GRF)~~  
Jim Cook (Third)  
Cris Prince, (Third)  
Moon Yun, Alternate (Third)  
Maggie Blackwell (United)  
~~Sue Quam (United)~~  
~~Georgiana Willis (United)~~  
~~Margaret Bennett (Mutual 50)~~  
Peter Sanborn, ~~Alternate~~ (Mutual 50)  
~~Sue Stephens (Mutual 50)~~  
Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost, Catherine Brians

**Website Ad Hoc Committee**

Joan Milliman, Chair (GRF)  
Bunny Carpenter (GRF)  
Anthony Liberatore (United)  
~~Azar Asgari (United)~~  
~~Mickie Choi Hoe (United)~~  
Mark Laws (Third)  
~~Donna Rane-Szostak (Third)~~  
Advisors: Lucy Parker, Diane Phelps

**Broadband Ad Hoc Committee**

Martin Roza, Chair (GRF)  
Jim Hopkins (GRF)  
~~Debbie Dotson (GRF)~~  
Reza Karimi (GRF)  
~~Bunny Carpenter (GRF)~~  
Cris Prince (Third)  
Jim Cook (Third)  
~~Maggie Blackwell (United)~~  
Alison Bok, (United)  
~~Sue Quam (United)~~  
~~Tom Tuning (United)~~

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~~Margaret Bennett (Mutual 50)~~

Peter Sanborn, ~~Alternate~~ (Mutual 50)

~~Sue Stephens (Mutual 50)~~

Advisor: John Cornell, ~~Debbie Dotson~~

### **Mobility & Vehicles Committee**

Egon Garthoffner (GRF)

~~Elsie Addington, Chair (GRF)~~

Juanita Skillman, ~~Alternate Chair~~ (GRF)

James Cook, Alternate (Third)

Cush Bhada (Third)

Moon Yun (Third)

~~Azar Asgari (United)~~

Alison Bok (United)

~~Nancy Carlson (United)~~

Sue Stephens, ~~Alternate~~ (Mutual 50)

~~Peter Sanborn, Alternate (Mutual 50)~~

Advisor: Vashi Williams

### **Security and Community Access**

Juanita Skillman, Chair (GRF)

Martin Roza (GRF)

S.K. Park (Third)

~~Donna Rane-Szostak, Alternate (Third)~~

~~Vidya Kale (United)~~

~~Nancy Carlson (United)~~

Maggie Blackwell (United)

Sue Stephens (Mutual 50)

Peter Sanborn, Alternate (Mutual 50)

### **OTHER COMMITTEES:**

#### **Disaster Preparedness Task Force**

Eric Nunez, Chair

Juanita Skillman (GRF)

Gan Mukhapadhyay (GRF)

S.K. Park (Third)

Moon Yun (Third)

~~Donna Rane-Szostak, Alternate (Third)~~

Anthony Liberatore (United)

~~Georgiana Willis (United)~~

Rick Kopps, ~~Alternate~~ Resident (Mutual 50)



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Sue Stephens, ~~Alternate~~ (Mutual 50)  
Advisors: Tom Soule, Bruce Bonbright

**Laguna Woods Village Traffic Hearings** (Chair will alternate between Boards)

~~Elsie Addington (GRF)~~

Juanita Skillman, ~~Alternate~~ (GRF)

S.K. Park, (Third)

~~Cash Achrekar, Alternate (United)~~

~~Anthony Liberatore (United)~~

Vidya Kale, ~~Alternate~~ (United)

Mark Laws, ~~Alternate~~ (Third)

~~Margaret Bennet (Mutual 50)~~

Sue Stephens, ~~Alternate~~ (Mutual 50)

~~Glenn Miller (Mutual 50)~~

**Purchasing Ad Hoc Committee**

Bunny Carpenter, Chair (GRF)

Jim Hopkins (GRF)

~~Donna Rane-Szostak (Third)~~

Andy Ginocchio (Third)

Ralph Engdahl, ~~Alternate~~ (Third)

Thomas Tuning (United)

~~Alison Bok (United)~~

~~Lenny Ross (United)~~

Advisor: Carl Randazzo

**Select Audit Task Force**

James Hopkins (GRF)

Diane Phelps (VMS)

Cynthia Rupert (United)

Peggy Moore (Third)

**Compliance Ad Hoc Committee**

~~Bunny Carpenter, Chair (GRF)~~

~~Maggie Blackwell (United)~~

~~Pearl Lee (United)~~

~~SK Park (Third)~~

~~Andy Ginocchio (Third)~~

~~Jean Milliman (GRF)~~

~~Juanita Skillman (GRF)~~

~~Reza Karimi (GRF)~~

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**Executive Hearings Committee**

Bunny Carpenter, Chair (GRF)  
Yvonne Horton (GRF)  
Juanita Skillman, Alternate (GRF)  
~~Elsie Addington (GRF)~~  
Joan Milliman, ~~Alternate~~ (GRF)

**Finance Advisory Group**

Jim Hopkins, Chair (GRF)  
Tom Tuning (United)  
~~Andy Ginocchio (Third)~~  
~~Donna Rane-Szostak (Third)~~  
Sue Stephens (Mutual Fifty)

**Space Planning Ad Hoc Committee**

Bunny Carpenter (GRF)  
Reza Karimi (GRF)  
James Hopkins (GRF)  
Yvonne Horton, Alternate, (GRF)  
~~Lenny Ross (United)~~  
Alison Bok (United)  
~~Azar Asgari (United)~~  
~~Tom Tuning (United)~~  
~~Nancy Carlson (United)~~  
Cush Bhada (Third)  
Andy Ginocchio (Third)  
S.K. Park (Third)  
Sue Stevens (Mutual Fifty)  
Peter Sanborn (Mutual Fifty)  
Glenn Miller (Mutual Fifty)

**Correspondent** – Elsie Addington (GRF)  
**El Toro Water District** – Juanita Skillman (GRF)

**RESOLVED FURTHER**, that Resolution 90-23-55 adopted October 3, 2023, is hereby superseded and cancelled; and

**RESOLVED FURTHER**; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve the Resolution for GRF Committee

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Appointments. Director Addington seconded.

Hearing no changes or objections, the motion was approved by unanimous consent.

**11c. Discussion of Clubhouse 1 Update**

Guy West, Projects Division Manager, gave an update on Clubhouse.

Discussion ensued among the Board.

**12. New Business**

**12a. Entertain a Motion Approve Golf Pro Sales Promotion**

Director Milliman read the following resolution:

**RESOLUTION 90-23-60**

**Golf Pro Shop Sales Promotion**

**WHEREAS**, the Laguna Woods Village golf facility has a retail store which sells a variety of golf merchandise to support revenue generation/cost recovery included in the annual budget; and

**WHEREAS**, vendor promotions provide revenue as part of the retail pro shop operation and also provide a fun, interactive service for the resident golfers; and

**WHEREAS**, these promotions are specific to sales of general merchandise or custom fitting days for the purchase of golf equipment and only one vendor is invited to customize items sold; and

**WHEREAS**, the order is placed using the Golden Rain Foundation account which generates retail sales that nearly double annual revenue from these promotions; and

**WHEREAS**, no resident information is provided directly to the vendor by staff; residents must voluntarily provide their personal information when registering for a club fitting or sales activity; and

**WHEREAS**, residents have the option to opt out of marketing through ForeUp; and

**WHEREAS**, staff will work with Media and Communications to properly brand marketing promotions to eliminate confusion among residents; and

**WHEREAS**, on October 12, 2023, the Community Activities Committee reviewed and recommended golf operations staff to promote revenue generating merchandise sales

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promotions using the resident golf database;

**NOW THEREFORE BE IT RESOLVED**, November 7, 2023, that the Board of Directors of this Corporation hereby adopts golf operations staff to promote revenue generating merchandise sales promotions using the resident golf database; and

**RESOLVED FURTHER**, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve the Resolution for Golf Pro Shop Sales Promotion. Director Addington seconded.

Hearing no changes or objections, the motion was approved unanimously.

**12b. Entertain a Motion to Approve Recreation and Special Events Department Operating Rules (November initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)**

Director Milliman read the following resolution:

**RESOLUTION 90-23-XX**

**Recreation and Special Events Department  
Operating Rules**

**WHEREAS**, the Golden Rain Foundation has established Recreation and Special Events Department Operating Rules for usage of GRF facilities; and

**WHEREAS**, the Recreation and Special Events Department oversees the use of GRF facilities; and

**WHEREAS**, the Community Activities Committee recommends the amendments to the Recreation and Special Events Department Operating Rules; and

**WHEREAS**, the Community Activities Committee reviewed all 33 amenity operating rules in July, August, September and October, 2023; and

**WHEREAS**, on October 12, 2023, the Community Activities Committee reviewed the final drafts of the operating rules and recommends the approval of the presented operating rules with suggested edits;

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**NOW THEREFORE BE IT RESOLVED**, November 7, 2023, that the Board of Directors of this Corporation hereby adopts the Recreation and Special Events Operating Rules; and

**RESOLVED FURTHER**, that Resolution 90-16-55 adopted December 6, 2016, (Garden Center Operating Rules and Related Documents) and Resolution 90-18-05 (Recreation Policy and Operating Rules) adopted January 2, 2018, are hereby superseded and cancelled to the extent that they differ; and

**RESOLVED FURTHER**, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve the Resolution to approve recreation and special events department operating rules for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Karimi seconded.

Hearing no changes or objections, the motion was approved unanimously.

Director Dotson left the meeting at 11:15 a.m.

### **12c. Entertain a Motion to Approve GRF Donation of Golf Driving Range Net**

Director Milliman read the following resolution:

#### **RESOLUTION 90-23-61**

##### **Golf Driving Range Nets Donation**

**WHEREAS**, the Laguna Woods Village driving range has been closed for renovation since March 16, 2023, and during the closure, Golf Operations provided five temporary nets for residents to take practice swings; and

**WHEREAS**, the temporary nets made for limited use, are showing signs of wear and will not endure the heavy use from daily golf operations; and

**WHEREAS**, storage of the nets is not feasible due to the expansive storage space necessary and further deterioration of the structure and nets is expected; and

**WHEREAS**, replacement nets would be required should the need arise due to an extended closure of the driving range; and

**WHEREAS**, Golf Operations staff contacted two local high schools in need of nets for their golf team practices and these teams only practice part of the year which allows a longer term of use

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of the donated nets; and

**WHEREAS**, on October 12, 2023, the Community Activities Committee reviewed and recommended to donate the golf driving range nets to a local high school;

**NOW THEREFORE BE IT RESOLVED**, November 7, 2023, that the Board of Directors of this Corporation hereby adopts the donation the golf driving range nets to a local high school; and

**RESOLVED FURTHER**, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve the Resolution for Golf Driving Range Nets Donation. Director Karimi seconded.

Discussion ensued among the Board.

Hearing no changes or objections, the motion was approved unanimously 10-0. Director Dotson was absent.

**12d. Entertain a Motion to Approve Donation of Fans for Equestrian Center**

Director Milliman read the following resolution:

**RESOLUTION 90-23-62**

**Donation of Fans for Equestrian Center**

This Agreement, entered into this 7th day of November 2023, is by and between the Golden Rain Foundation ("GRF"), a California non-profit mutual benefit corporation and Laguna Woods Saddle Club (Donor) who offered to donate 18 NewAir outdoor high-velocity fans to the Equestrian Center.

**WHEREAS**, GRF and Donor recognize the importance of community facilities and amenities; and

**WHEREAS**, GRF and Donor acknowledge the benefit of donations when they have a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village; and

**WHEREAS**, the Donor has offered to donate 18 NewAir outdoor high-velocity fans to the Equestrian Center; and

**WHEREAS**, the Recreation and Special Events Department Director or Financial Services Director reviewed and affirms the proposed donation meets the criteria for acceptance

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contained in the GRF Donation Policy:

- a. Meet a true need of the facility;
- b. Not interfere with the intended current or future use of the facility; and
- c. Not require the relocation of other equipment or infrastructure to accommodate the donation.

**NOW THEREFORE BE IT RESOLVED**, November 7, 2023, that GRF and Donor in accordance with the described conditions and obligations, hereinafter set forth, agree as follows:

- Section 1            The donation, known as donation of 18 NewAir outdoor high-velocity fans to the Equestrian Center, described below, is donated in its entirety to GRF, hereafter owned by GRF and managed on behalf of the residents of Laguna Woods Village by Village Management Services, Inc. (VMS).
- Section 2            Donation description: 18 NewAir Outdoor high-velocity fans  
Location: Equestrian Center
- Section 3            Amount of Donation Item Cost: \$3,311.87  
Installation Cost                            \$0.00  
Maintenance Cost:                            \$0.00 (annually)  
Total estimated donation:                    \$3,311.87
- Section 4            GRF reserves the right to move/remove and/or retire the donation following cessation of the five-year period. The term shall commence upon the date entered into and indicated above.
- Section 5            GRF will not replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires.
- Section 6            Installation and Maintenance: GRF shall be responsible for installation and maintenance of the item, including any reasonable repairs.
- Section 7            Term: The term of this agreement is a minimum of five years or beyond, if applicable; and

**RESOLVED FURTHER**, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Discussion ensued among the Board.

Director Milliman made a motion to approve the donation of fans for equestrian center. Director Horton seconded.

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Hearing no changes or objections, the motion was approved unanimously 10-0. Director Dotson was absent.

**12e. Entertain a Motion to Approve the Additional Occupancy Fee (November initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)**

Director Milliman read the following resolution:

**RESOLUTION 90-23-XX**

**GRF ADDITIONAL OCCUPANCY FEE**

**WHEREAS**, the GRF assessment for net operating costs, reserve and restricted reserve contributions is divided equally by the number of units in the Community, regardless of how many individuals occupy a unit; and

**WHEREAS**, an Additional Occupant Fee is charged for each individual in excess of two occupants residing in a unit, to account for additional use of community services and facilities; and

**WHEREAS**, Care Givers (live-in or other) that are registered with the state of California are excluded from the GRF Additional Occupancy Fee; and

**WHEREAS**, the Additional Occupant Fee is applied to the owner's account beginning on the first day of the calendar month immediately following the additional occupant's effective date; and

**WHEREAS**, the board periodically reviews fees as part of the business planning process to determine adequacy of revenues and shared costs; and

**NOW THEREFORE BE IT RESOLVED**, December 5, 2023, that the Board of Directors of this Corporation hereby sets the Additional Occupant Fee at 50% of the GRF Total Basis Assessment per manor per month (rounded to the nearest dollar) for each additional occupant over two, to offset costs incurred by the extra occupants, to be effective January 1, 2024;

**RESOLVED FURTHER**, that such fee shall be reflected on the Fee Schedule.

**RESOLVED FURTHER**, that Resolution 90-19-57 adopted December 3, 2019, is hereby superseded and cancelled on the effective date of January 1, 2024.

**RESOLVED FURTHER**, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out this resolution.

Discussion ensued among the Board.



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Director Milliman made a motion to approve the Resolution for GRF additional occupancy fee for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Skillman seconded.

Discussion ensued among the Board.

Hearing no changes or objections, the motion was approved unanimously 10-0. Director Dotson was absent.

### **12f. Entertain a Motion to Approve the Proposed Defunding of Expenditures**

Director Milliman read the following resolution:

#### **RESOLUTION 90-23-63**

#### **Proposed Defunding at Year-End**

**WHEREAS**, Resolution 90-23-49, adopted and approved the Capital Reserve Expenditures Plan of this Corporation for the year 2024; and

**WHEREAS**, Department heads reviewed the Reserve Expenditures Report and identified items eligible to be closed or funding reduced; and

**WHEREAS**, the Golden Rain Foundation recognizes the need to remove one reserve expenditure from the Equipment Fund, remove one from Facilities Fund and reduce one from the Equipment Fund by year end on December 31, 2023 as follows:

| Item Number and Fund | Description                   | Reduction |
|----------------------|-------------------------------|-----------|
| JP190340000 EQF      | Service Center Generator      | \$120,000 |
| JP230070000 EQF      | CH 1 Mounted Projector        | \$20,000  |
| JP220340000 FF       | Security Building HVAC System | \$65,000  |

**WHEREAS**, the 2023 annual capital items will be updated at year end and replaced with 2024 capital items;

**NOW THEREFORE BE IT RESOLVED**, November 7, 2023, that the Board of Directors of this Corporation hereby approves this resolution in accordance with the described reasoning;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution as written.

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Director Milliman made a motion to approve the proposed defunding at year-end. Director Hopkins seconded.

Discussion ensued among the Board.

Hearing no changes or objections, the motion was approved unanimously 10-0. Director Dotson was absent.

### **13. The Board took a 5-minute break**

### **14. Committee Reports**

- a. Report of the Finance Committee/Financial Reports – Director Hopkins. The committee met on October 18, 2023; next meeting December 20, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
  - (1) GRF Treasurer’s Report – Director Hopkins
  - (2) GRF Finance Committee Report – Director Hopkins
- b. Report of the Community Activities Committee – Director Horton. The committee met on October 12, 2023; next meeting November 9, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- c. Report of the Landscape Committee – Director Skillman. The committee met on August 22, 2023; next meeting November 8, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- d. Report of the Maintenance & Construction Committee – Director Karimi. The committee met on October 11, 2023; next meeting December 13, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
  - (1) Report of the Clubhouse Renovation Ad Hoc Committee – Director Garthoffner. The Committee met on March 6, 2023 and March 15, 2023; next meeting TBA.
  - (2) Space Planning Ad Hoc Committee – Director Hopkins. Next meeting TBA.
- e. Report of the Media and Communications Committee—Director Milliman. The committee met on September 18, 2023; next meeting November 20, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
  - (1) Website Ad-Hoc Committee – Director Milliman. The committee met on May 22, 2023; next meeting TBA.
- f. Report of the Broadband Ad Hoc – Director Carpenter. The closed committee met on October 16, 2023; next meeting TBA.
- g. Report of the Mobility & Vehicles Committee – Director Addington. The Committee met

on November 6, 2023; next meeting February 7, 2024, at 1:30 p.m. in the Board Room.

- h. Report of the Security & Community Access Committee – Director Skillman. The Committee met on October 25, 2023; next meeting December 27, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
  - (1) Report of the Laguna Woods Village Traffic Hearings – Director Skillman. The Traffic Hearings were held on October 18, 2023; next hearings on November 15, 2023, at 9:00 a.m. as a virtual meeting.
  - (2) Compliance Ad Hoc Committee – Director Carpenter. The committee met on October 5, 2023; next meeting TBA.
  - (3) Executive Member Hearings Committee – Director Addington. The committee met on November 2, 2023; next meeting December 7, 2023, at 9:00 a.m. in the Willow Room.
- i. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on September 26, 2023; next meeting November 28, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
- j. Information Technology Advisory Committee – Director Hopkins. The Committee met on October 27, 2023; next meeting TBA.
- k. Purchasing Ad-Hoc Committee – President Carpenter. The Committee last met on October 23, 2023; next meeting TBA.

## 16. Director's Comments

- Director Hopkins commented on upcoming GRF Projects
- Director Dotson commented on her time as a GRF Director and thanked the GRF Board
- Director Addington commented on her time as a GRF Director
- Director Roza thanked the Directors that are leaving the GRF Board

**17. Recess – 12:40 p.m.** - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

## Closed Session Agenda

*VMS Board Update*

*Approve the Agenda*

*Approve the Minutes of:*

*(a) September 5, 2023 – Regular Closed Session*

*(b) September 21, 2023 – Special Closed Session*

*Discuss and Consider Personnel Matters*

*Discuss and Consider Contractual Matters*

*Discuss Legal/Legislation Matters*

*Discuss Member Disciplinary Matters*

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**18. Adjournment**

The meeting was adjourned at 3:40 p.m.

DocuSigned by:

*Joan Milliman*

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Joan Milliman, Secretary of the Board  
Golden Rain Foundation