



OPEN MEETING

**REPORT OF REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
MOBILITY AND VEHICLES COMMITTEE**

**Wednesday, February 3, 2021 – 1:30 p.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road, Laguna Woods, CA 92637**

MEMBERS PRESENT: Don Tibbets, Egon Garthoffner, Joan Milliman, Craig Wayne, Reza Karimi, Elsie Addington, Reza Bastani, Margaret Bennett

ADVISORS:

MEMBERS ABSENT:

OTHERS PRESENT: Juanita Skillman, Bunny Carpenter

STAFF PRESENT: Siobhan Foster, Francisco Perez, Elizabeth Cortez, Kelli Newton

- 1. Call to Order**
Chair Tibbets called the meeting to order at 1:30 p.m.
- 2. Acknowledgment of Media**
No media was present.
- 3. Approval of the Agenda**
Agenda was approved by acclimation.
- 4. Approval of Meeting Report for October 7, 2020**
The Regular Meeting Report of October 7, 2020 was approved by acclimation.
- 5. Chair's Remarks**
None
- 6. Member Comments (Items Not on the Agenda)**
None
- 7. Response to Member Comments**
None

Reports:

8. Director's Report

Ms. Cortez provided the committee with an overview of the Transportation programs and its ridership trends for the year 2020. Due to Covid-19 restrictions, ridership for all three programs decreased after March 2020. The Fixed Route and Journey slightly increased after August 2020 and stayed stable the rest of the year. Director Karimi requested a financial report accompany ridership information for the three programs – fixed-route, Boost and Journey including the cost of service and cost per user.

Also included in the director's report, is a copy of the Mobility and Vehicles Committee Charter revised by the committee in August 2018 and a list of the 2021 approved vehicles for purchase.

Items for Future Agendas:

9. Obsolete Equipment Policy Amendment

Staff presented to the committee the Obsolete Equipment Policy with the proposed amendments to the policy. The recommended amendments include the utilization of a private auction company for the disposal and sale of obsolete equipment.

After discussion, Director Addington motioned to accept staff's recommendation of the amended Obsolete Equipment Policy. Director Karimi second the motion. Chair Tibbetts called for a vote, the motion was passed to recommend to the GRF board the amended policy by unanimous consent.

10. New Vehicle Replacement Request

Staff presented to the committee a recommendation to replace a GRF vehicle under the approved Miscellaneous - 2021 Vehicle Purchase budget. The vehicle is assigned to the Concrete and Repair department and was identified by the Fleet Maintenance division as needing extensive transmission and catalytic converter repairs that exceed the value of the vehicle. After discussion, Director Addington made the motion to recommend to the GRF board the replacement of a GRF vehicle under the approved Miscellaneous 2021 Vehicle Purchase budget, director Bennett second the motion. Chair Tibbetts called for a vote, the motion was passed by unanimous consent.

Items for Future Agendas:

- 11. Alternative Fuel Vehicles
- 12. DOJ 5310 Grant

Concluding Business:

13. Committee Member Comments

Director Garthoffner suggested to the committee to review the vehicle inventory and replacement schedule at the next committee meeting in April 2021.

14. Date of Next Meeting – Wednesday, April 7, 2021

15. Adjournment

The meeting was adjourned at 2:27 p.m.

Don Tibbetts

Don Tibbetts (Feb 24, 2021 10:56 PST)

Don Tibbetts, Chair
GRF Mobility & Vehicles Committee