



FINANCE COMMITTEE MEETING
REPORT OF THE REGULAR OPEN SESSION

Wednesday, April 20, 2022 – 1:30 p.m.
Hybrid Meeting

DIRECTORS PRESENT: Jim Hopkins – Chair, Azar Asgari, Debbie Dotson, Diane Casey, Donna Rane-Szostak, Elsie Addington, Mark Laws, Sue Stephens (Alternate for Al Amado)

DIRECTORS ABSENT: Al Amado

ADVISORS PRESENT: Rosemarie DiLorenzo

STAFF PRESENT: Jose Campos, Kurt Wiemann, Robert Carroll, Erika Hernandez

OTHERS PRESENT: United – Advisor: Dick Rader
GRF – Bunny Carpenter, Yvonne Horton, Egon Garthoffner, Juanita Skillman

Call to Order

Director James Hopkins, Treasurer, chaired the meeting and was called to order at 1:33 p.m.

Acknowledgement of Media

The meeting was streamed through Granicus and made available via Zoom for members of the community to participate virtually.

Approval of Meeting Agenda

A motion was made and carried unanimously to approve the agenda as presented.

Approval of the Regular Meeting Report of February 16, 2022

A motion was made and carried unanimously to approve the committee report as presented.

Chair Remarks

Director Hopkins thanked VMS, Inc for bringing forth items to be reviewed by Directors in order to render endorsements on certain projects.

Member Comments (Items Not on the Agenda)

None.

Department Head Update

Jose Campos, Assistant Director of Financial Services, commented on the Purchasing Policy, 2023 Business plan development and the 2021 Audit Update issued by KPMG, who issued a favorable opinion.

Review Preliminary Financial Statements dated March 31, 2022

The committee reviewed the financial statements dated March 31, 2021. Questions were addressed.

Endorsement from Standing Committees

Landscape Services – Supplemental Funding for Change Order for Unforeseen Permitting Costs Related to the Replacement of Hydraulic Lifts in Mower Shop. Kurt Wiemann, Director of Landscape Services, presented a staff report requesting approval of a supplemental appropriation fund in the amount of \$22,569 for unforeseen permitting costs related to the replacement of two hydraulic lifts in the mower shop. A motion was made and carried unanimously to accept the recommendation to endorse and present at the next board meeting.

General Services – Moving of Bus Benches to Improve Pedestrian Movement. Robert Carroll, Director of General Services, presented a staff report with various options to prioritize relocation of 40 bus benches to improve pedestrian movement. Option 2 listed on the report included contracted labor to install the current benches and reducing project cost to \$97,625. The endorsement from the finance committee is to recommend a supplemental appropriation of \$97,625 to be funded from the Contingency Fund. A motion was made and carried unanimously to accept the recommendation to endorse and present at the next board meeting.

Future Agenda Items

None.

Committee Member Comments


None.

Date of Next Meeting

Wednesday, June 22, 2022 at 1:30 p.m.

Recess to Closed Session

The meeting recessed to closed session at 2:33 p.m.


J. W. Hopkins (Apr 25, 2022 13:49 PDT)

James Hopkins, Chair






GRF Finance Report 2022-04-20 OPEN

Final Audit Report

2022-04-25

Created:	2022-04-25
By:	Erika Hernandez (erika.hernandez@vmsinc.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAWclPfOuzknqPWQkDrl8s0EleIhtjelsz

"GRF Finance Report 2022-04-20 OPEN" History

-  Document created by Erika Hernandez (erika.hernandez@vmsinc.org)
2022-04-25 - 8:41:21 PM GMT
-  Document emailed to J. W. Hopkins (jwhopkinsjr1@gmail.com) for signature
2022-04-25 - 8:42:11 PM GMT
-  Email viewed by J. W. Hopkins (jwhopkinsjr1@gmail.com)
2022-04-25 - 8:48:21 PM GMT
-  Document e-signed by J. W. Hopkins (jwhopkinsjr1@gmail.com)
Signature Date: 2022-04-25 - 8:49:06 PM GMT - Time Source: server
-  Agreement completed.
2022-04-25 - 8:49:06 PM GMT