

**REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN
FOUNDATION DISASTER PREPAREDNESS TASK FORCE**

TUESDAY, September 28 2021 9:30AM

HYBRID MODEL MEETING

MEMBERS PRESENT: Carlos Rojas, Juanita Skillman, Bruce Bonbright, John Frankel, Maggie Blackwell, Sandy Benson, Jim Riedel, Grace Stencel, Sue Stephens, Tom Siviglia, Diane Casey, Annie McCary

OTHERS PRESENT: “Jonathan,” Bunny Carpenter, “Wellt”

STAFF PRESENT: Jayanna Hendley

THE MEETING WAS CALLED TO ORDER: 9:30 AM

ACKNOWLEDGEMENT OF THE PRESS: None present.

APPROVAL OF THE AGENDA: Juanita Skillman made a motion to approve the agenda. By consensus, the motion passed.

APPROVAL OF MEETING REPORT:

Bruce Bonbright made the motion to approve the meeting report from July 27, 2021. Judith Troutman seconded the motion.

CHAIRS REMARKS: Chief Carlos Rojas reported that Security Staff has been working to coordinate the Great California Shakeout Earthquake Drill event for the community. Chief Rojas stated he would discuss in greater detail later in the meeting.

MEMBER COMMENTS: One comment from Joan Grampp on behalf of the Foundation was sent via email to Jayanna Hendley. Jayanna explained that Ms. Grampp is concerned about AT&T getting rid of landlines due to communication securities if the power grid shuts down. Chief Rojas suggested that Staff conduct further research on this topic and bring it back to the committee at the next meeting. No objections were heard.

REPORTS:

RADIO & COMMUNICATIONS: Bruce Bonbright reported that 12 out of 15 Disaster Prep radios responded during his drill for September. Bruce also stated that he is tracking down the 3 who have not been reporting to ease their technical issues.

OFFICE MANAGER/ADVISOR: Tom Soule was not present. Chief Rojas reported that the office is open and making sales. Judith Troutman added that she is working through their binders of Good Neighbor Captains and cold-calling to determine whether or not volunteers are still active. Judith also stated that she will be placing an add in the Globe regarding the office being open, and she will be on TV6 to promote the office and emergency merchandise available.

RECRUITMENT / RETENTION / TRAINING: Juanita Skillman reported that she obtained some training information and material from Kathleen Mathews. Juanita stated that some volunteers she knows were never contacted via email by Security. Juanita also stated that recruiting is out of her hands, but she is grateful for Judith Troutman stepping-up. Chief discussed the revamping of the Good Neighbor Captain role and having a clear delineation stating that the additional training, like CPR and First Aid, are not required. Juanita Skillman stated that generally, during the month of the Shakeout Drill, Disaster Prep uses a display case in the Village Library to display supplies that are sold in the Disaster Prep Office.

GRF BOARD: Maggie Blackwell did not have anything specific to report.

UNITED BOARD: Diane Casey did not have anything specific to report.

THIRD BOARD: Annie McCary did not have anything specific to report.

TOWERS: Sue Stephens stated that the Towers has multiple floor captains, as well as co-captains. Sue asked questions about the Tower's involvement with the Shakeout Drill. Members made comments.

PET EVACUATION SUBMIT COMMITTEE: Sandy Benson reported that they have completed their supply inventory. Sandy also stated they delivered three binders containing their Pet Evacuation Plan. Sandy also stated that they have been invited to a meeting on October 5th to speak about the evacuation plan to the Gate 11 Club. Sandy mentioned that their next step would be to train volunteers on the operations of the plan.

FIRE AVERT: Tom Siviglia reported that he has completed his first installation of the Fire Avert pilot program, and that the installation took 9 minutes and 50 seconds to complete. Chief Rojas commended the Disaster Prep Committee for implementing the pilot program.

GREAT CA SHAKEOUT – Chief Rojas announced that we will be exercising a more involved drill this year. Chief stated that Good Neighbor Captains, Radio Teams, EOC, and Reporting Centers will be activated. Chief stated that Code Red will be sent to the volunteers as well. Rojas expressed that this is a great opportunity to practice our systems, and see what works and what doesn't work. Chief informed the group to email a Security Staff member if they would like to be added to the Code Red Alert. Tom Siviglia mentioned that Code Red will be deployed shortly after the initial beginning of the drill. Jayanna Hendley invited the committee to attend a Zoom training on October 6th that will be hosted by herself and Grace Stencel regarding Physical Injury Report Forms. Jayanna also stated that they have updated the Physical injury Report Form to allow for more efficiencies, and it will be featured on October 6th.

ECA COMMUNITY ENGAGEMENT WEBINAR DISCUSSION – Judith Troutman stated that this webinar is where we obtained our Good Neighbor Captain model. Grace Stencel mentioned that you are able to re-watch the webinar through the website any time.

DISCUSSIONS & CONSIDERATIONS:

MEMBER COMMENTS: Grace Stencel asked Diane Casey for her phone number.

NEXT MEETING: November 30, 2021 at 9:30 AM

ADJOURNMENT: 10:20 AM

Submitted By:



[Carlos Rojas \(Sep 30, 2021 13:31 EDT\)](#)

Sep 30, 2021

Carlos Rojas, Committee Chair

Golden Rain Foundation of Laguna Woods Disaster Preparedness Task Force
September 28, 2021
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9-28-2021 DPTF Meeting Minutes

Final Audit Report

2021-09-30

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