



**GRF COMMITTEE OF THE LAGUNA WOODS VILLAGE  
DISASTER PREPAREDNESS TASK FORCE**

**Tuesday, July 26, 2022 - 9:30 AM  
Board Room / Virtual Meeting**

**NOTICE OF MEETING AND AGENDA**

- |  |            |
|--|------------|
| 1. Call to Order                                 | Eric Nuñez |
| 2. Acknowledgement of Media                      | Eric Nuñez |
| 3. Approval of the Agenda                        | Eric Nuñez |
| 4. Approval of Meeting Report for March 29, 2022 | Eric Nuñez |
| 5. Chair's Remarks                               | Eric Nuñez |
| 6. Member Comments (Items Not on the Agenda)     | Eric Nuñez |

Laguna Woods Village owner/residents are welcome to participate in committee meetings and submit comments or questions regarding virtual committee meetings using one of two options:

- Via email to [meeting@vmsinc.org](mailto:meeting@vmsinc.org) any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and manor number must be included.
- By calling (949) 268-2020 beginning one half hour before the meeting begins and throughout the remainder of the meeting. You must provide your name and manor number.
- Join the Zoom meeting at: <https://us06web.zoom.us/j/88115301572>

**REPORTS:**

- |                                       |                  |
|---------------------------------------|------------------|
| 7. Radio Communications               | Bruce Bonbright  |
| 8. Office Manager                     | Tom Soule        |
| 9. Recruitment / Retention / Training | Juanita Skillman |
| 10. GRF Board                         | Board Member     |
| 11. United Board                      | Board Member     |
| 12. Third Board                       | Board Member     |
| 13. Towers Board                      | Board Member     |
| 14. Pet Evacuation Sub Committee      | Sandy Benson     |

**ITEMS FOR DISCUSSION AND CONSIDERATION:**

- |  |            |
|--|------------|
| 15. Budget/Business Plan 2023 Discussion               | Eric Nuñez |
| 16. Status on Good Neighbor Captain Program Discussion | Eric Nuñez |
| 17. Next Steps Timeline Discussion of DPTF             | Eric Nuñez |

**ITEMS FOR FUTURE AGENDAS:**

- To be determined

CONCLUDING BUSINESS:

19. Committee Member Comments
20. Date of Next Meeting – Sep 27, 2022 at 9:30 am
21. Adjournment

Eric Nuñez, Chair  
Cody DeLeon, Staff Officer  
Telephone: 268-2356

## **REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION DISASTER PREPAREDNESS TASK FORCE**

**Tuesday, March 29 2022 9:30 AM**

### **VIRTUAL MEETING**

**MEMBERS PRESENT:** Acting Chair: Tom Siviglia, Juanita Skillman, Sandy Benson, Donna Rane-Szostak, John Frankel, Jim Riedel, Bruce Bonbright, Diane Casey, Grace Stencel, James Cook, Sue Stephens

**OTHERS PRESENT:** Doug Gibson

**STAFF PRESENT:** Jayanna "JJ" Abolmoloki

**THE MEETING WAS CALLED TO ORDER:** 9:31 AM

**ACKNOWLEDGEMENT OF THE PRESS:** None present.

**APPROVAL OF THE AGENDA:** By consensus, the agenda was approved.

**APPROVAL OF MEETING REPORT:** By consensus, the meeting report was approved.

**CHAIRS REMARKS:** Chair Tom Siviglia shared that he is standing-in as the Chair for this meeting while VMS is still in the process of hiring a new Security Director. Tom also shared that the Tower's Repeater was supposed to be installed yesterday. However, it was delayed due to the rain.

**MEMBER COMMENTS:** A Member of the Gate 11 club, reported that their next meeting will be held on April 12<sup>th</sup>, 2022 from 9:00 AM to Noon. He gave the committee an open invitation to attend. The Member also stated that they are continuing to recruit Good Neighbor Captains as well.

### **REPORTS**

**RADIO & COMMUNICATIONS:** Bruce Bonbright reported that the radio drill went very well, and that 15 out of 16 participants responded. The one member who did not respond will have her radio examined by Tom Siviglia to ensure it is working properly.

**OFFICE MANAGER/ADVISOR:** Grace Stencel stated that she is reporting on behalf of Tom Soule for this meeting. Grace reported that the deposits for March

came out to a total of \$300.00. Grace also shared that the sales for March to-date come out to a total of \$351.00. She reported that the most popular items in March were personal survival kits, water heater hoses, and car kits. Grace shared that the Office currently has 5 active volunteers, but they are hoping to have a few more along with some substitutes. Grace shared that the current advertising is working, and that there were 44 walk-ins in March.

Grace shared that she and a neighbor, who is a registered nurse, are visiting each Clubhouse cabinet to ensure uniformity in supplies and set-up, and they are creating a list of what needs to be ordered for each cabinet. Grace encouraged the committee members to view the Disaster Prep display in the Village Library during the month of April. Grace concluded by reminding the committee that Building Damage forms are no longer used by Good Neighbor Captains.

**RECRUITMENT / RETENTION / TRAINING:** Juanita Skillman shared that she and Sandy Benson will be at the Village Bazaar again on April 2<sup>nd</sup>, 2022.

**GRF BOARD:** Gan Mukhopadhyay introduced himself as a new member of the committee, and shared that he did not have anything to report.

**UNITED BOARD:** No report.

**THIRD BOARD:** Donna Rane-Szostak stated that she would like to share the Involvement Opportunities Document with the Third Board. James Cook introduced himself as a new member of the committee and shared his professional background.

**TOWERS:** Sue Stephens reported that the Towers has a total of 56 Floor Captains, and that she will send the roster to Juanita Skillman and JJ Abolmoloki.

**PET EVACUATION SUBMIT COMMITTEE:** Sandy Benson reported that she will be at the Village Bazaar with Juanita Skillman on April 2<sup>nd</sup>, 2022 at Clubhouse 5. Sandy also shared that she has 100 File of Life packages to hand-out, 250 "Pet Inside" stickers, and 250 brochures regarding pet preparedness to hand-out at the Bazaar. Sandy thanked JJ Abolmoloki for taking-on the responsibility of maintaining the list of confidential resident information regarding the Pet Evacuation Sub Committee.

## **DISCUSSIONS AND CONSIDERATIONS**

**FIRE AVERT PROGRAM UPDATE:** Tom Siviglia reported that he has 3 more devices to install. However, they have experienced an issue with the

plugs due to some manors having uncommon insertion types. Tom shared that one current participant experienced the device in action when they accidentally burnt bacon on the stove. The participant stated that the device performed exactly as it should have. Members made comments and asked questions.

**INVOLVEMENT OPPORTUNITIES DOCUMENT:** Tom Siviglia explained the attached document, which lists 5 different ways residents may participate in the Disaster Preparedness Task Force. Tom shared that this was requested at the last meeting. He thanked JJ Abolmoloki for creating the document.

**MEMBER COMMENTS:**

Juanita Skillman stated that she believes the Disaster Tas Force needs more publicity. Juanita stated she will bring figures for purchasing branded tablecloths and/or banners to the next meeting.

Diane Casey stated that the Red Cross is typically assigned to specific areas, and that she would check to see if Laguna Woods has anyone assigned to them.

Gan Mukhopadhyay volunteered to assist in assessing building structures.

Tom Siviglia thanked everyone for their participation, and stated that the time spent is very valuable even if most residents don't realize it.

**NEXT MEETING: May 31, 2022 at 9:30 AM**

**ADJOURNMENT: 10:01 AM**

Submitted By:

*Tom Siviglia*

Mar 31, 2022

Tom Siviglia, Acting Committee Chair