

Hello Committee Members,

Here is the agenda packet for the DPTF on Tuesday, January 25th at 9:30 a.m.

Below is the Zoom information.

You are invited to a Zoom webinar.

When: January 25<sup>th</sup> 2022 9:30 AM Pacific Time (US and Canada)

Topic: GRF Disaster Preparedness Task Force Committee

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/89295451221>

Thank you,

**Jayanna Hendley**

Security Admin Coordinator

[Laguna Woods Village](#)

(949) 268-2356



Laguna Woods Village®



**GRF COMMITTEE OF THE LAGUNA WOODS VILLAGE  
DISASTER PREPAREDNESS TASK FORCE**

**Tuesday, January 25, 2022 - 9:30 AM  
Virtual Meeting**

**NOTICE OF MEETING AND AGENDA**

- |   |              |
|---|--------------|
| 1. Call to Order                                    | Carlos Rojas |
| 2. Acknowledgement of Media                         | Carlos Rojas |
| 3. Approval of the Agenda                           | Carlos Rojas |
| 4. Approval of Meeting Report for November 30, 2021 | Carlos Rojas |
| 5. Chair's Remarks                                  | Carlos Rojas |
| 6. Member Comments (Items Not on the Agenda)        | Carlos Rojas |
- Laguna Woods Village owner/residents are welcome to participate in committee meetings and submit comments or questions regarding virtual committee meetings using one of two options:
- Via email to [meeting@vmsinc.org](mailto:meeting@vmsinc.org) any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and manor number must be included.
  - By calling (949) 268-2020 beginning one half hour before the meeting begins and throughout the remainder of the meeting. You must provide your name and manor number.
  - Join the Zoom meeting at: <https://us06web.zoom.us/j/89295451221>

**REPORTS:**

- |                                       |                  |
|---------------------------------------|------------------|
| 7. Radio Communications               | Bruce Bonbright  |
| 8. Office Manager                     | Tom Soule        |
| 9. Recruitment / Retention / Training | Juanita Skillman |
| 10. GRF Board                         | Board Member     |
| 11. United Board                      | Board Member     |
| 12. Third Board                       | Board Member     |
| 13. Towers Board                      | Board Member     |
| 14. Pet Evacuation Sub Committee      | Sharon Updike    |

**ITEMS FOR DISCUSSION AND CONSIDERATION:**

- |  |                 |
|--|-----------------|
| 15. AT&T Dismissal of Landlines - Research Continued | Jayanna Hendley |
| 16. Changing the Title of "Good Neighbor Captains"   | Carlos Rojas    |

**ITEMS FOR FUTURE AGENDAS:**

17. To be determined

CONCLUDING BUSINESS:

18. Committee Member Comments
19. Date of Next Meeting – March 29, 2022 at 9:30 am
20. Adjournment

Carlos Rojas, Chair  
Carlos Rojas, Staff Officer  
Telephone: 268-2356

**REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN  
FOUNDATION DISASTER PREPAREDNESS TASK FORCE**

**TUESDAY, November 30 2021 9:30AM**

**HYBRID MODEL MEETING**

**MEMBERS PRESENT:** Carlos Rojas, Tom Siviglia, Sandy Benson, Juanita Skillman, Tom Soule, John Frankel, Sue Stephens, Maggie Blackwell, Donna Rane-Szostak

**OTHERS PRESENT:** Doug Gibson

**STAFF PRESENT:** Jayanna Hendley, Dan Lurie

**THE MEETING WAS CALLED TO ORDER: 9:30 AM**

**ACKNOWLEDGEMENT OF THE PRESS:** None present.

**APPROVAL OF THE AGENDA:** By consensus, the agenda was approved.

**APPROVAL OF MEETING REPORT:** By consensus, the meeting report was approved.

**CHAIRS REMARKS:** Chair Carlos Rojas stated that he hopes everybody enjoyed their Thanksgiving Holiday. Chair Rojas also stated that staff members have been busy with the Great CA Shakeout, and wrapping that event up with an after-action report. Rojas stated that Tom Siviglia would report on that drill in more detail later in the meeting.

**MEMBER COMMENTS:** None heard.

**REPORTS**

**RADIO & COMMUNICATIONS:** Bruce Bonbright reported that he has experienced a consistent 9-10 check-ins during the monthly radio drill, and that the members who do not check-in successfully are different members every time. Bruce Bonbright ensured that this was a good thing, because there have not been consistent issues with certain radios or members. Bruce asked Director Sue Stephens if it would be possible for a resident to check-in during the radio checks instead of staff, due to the possibility of an emergency occurring after hours. Director Stephens informed Bruce that a staff member is present at the Towers 24/7. Bruce

**Bonbright offered to train staff members if needed.**

**OFFICE MANAGER/ADVISOR:** Tom Soule reported that the office's sales for October amounted to \$172.00. Mr. Soule also stated that Good Neighbor Captains have been visiting the office to obtain informational materials and flyers.

**RECRUITMENT / RETENTION / TRAINING:** Juanita Skillman stated that the Disaster Task Force needs to be recruiting at upcoming recreation events. Juanita also requested a display case in the Village Library to advertise the Disaster Preparedness Office, and Good Neighbor Captains. Director Skillman discussed other ideas for recruiting Good Neighbor Captains as well. Members made comments and asked questions.

**GRF BOARD:** Juanita Skillman stated that she does not have a report to give from GRF.

**UNITED BOARD:** Maggie Blackwell reported that United has not decided upon committee assignments yet, but that she would continue to participate in the Disaster Task Force until she is told otherwise.

**THIRD BOARD:** John Frankel reported that he will step into the Coordinator role for Clubhouse 6.

**TOWERS:** Sue Stephens reported that the Towers has been remaining active with Floor Captain trainings, and that they are working toward recruiting Assistant Floor-Captains. Sue Stephens stated that the Towers has their own emergency preparedness plan. Chair Rojas asked for a copy of this plan to be sent to him, which Director Stephens agreed to. At this time, Director Frankel asked Chair Rojas if we have a translating service in the event of emergencies. Chair Rojas responded that we do have resources through the phone company. Tom Soule added that he had flyers that need to be translated. Rojas directed Tom Soule to send the flyers to Jayanna Hendley so she could inquire with Media and Communications to see if they are able to translate flyers. At this time, Maggie Blackwell added that she would ask Pearl Lee to join the committee. Maggie added that Pearl is Korean, and is able to translate.

**PET EVACUATION SUBMIT COMMITTEE:** Sandy Benson reported that her team has two new volunteers who are working on their FEMA certifications. Ms. Benson also stated that she has delivered registration packets to the Disaster Task Force Office in the Community Center, and that she is officially a Good Neighbor Captain. Sandy also stated that she would be making an appointment to update their inventory list in the storage trailer, and she will use this opportunity to train the new volunteers as well.

**GREAT CA SHAKEOUT AFTER-ACTION REPORT:** Tom Siviglia discussed the attached After-Action report in detail. Members made comments and asked questions.

**AT&T DISMISSAL OF LANDLINES – RESEARCH:** Jayanna Hendley stated that in her research, she found that the initiative to remove landline services began in 2017, but that it would need to pass difficult FCC approvals to be successful. Jayanna also stated that there is no projected timeline that has been publicized. Jayanna continued to state that she did find information on the dismissal of the 3G Network, and that information was attached as the last page of the agenda packet. Chair, Carlos Rojas, added that staff would continue to monitor the situation and update the committee as more information surfaced regarding the concern. Director Skillman stated that AT&T sent notification to customers regarding the removal of landlines. Committee Members made comments and asked questions regarding messaging systems on cell phones in the event of an emergency. Staff will inquire about messaging functions with local law enforcement agencies.

**DISCUSSIONS & CONSIDERATIONS:**

Tom Soule asked Chair Rojas if in-person training sessions would be available in 2022. Chair Rojas stated that he is waiting on direction regarding COVID protocols.

**MEMBER COMMENTS:**

**NEXT MEETING:** January 25, 2022 at 9:30 AM

**ADJOURNMENT:** 10:24 AM

Submitted By:

*Carlos Rojas*

Carlos Rojas (Dec 7, 2021 16:05 PST)

Dec 7, 2021