



OPEN MEETING

**REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION
MAINTENANCE AND CONSTRUCTION COMMITTEE**

**Wednesday, June 14, 2023 – 9:30 a.m.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room and Virtual with Zoom**

REPORT

MEMBERS PRESENT: Reza Karimi - Chair, Gan Mukhopadhyay – Co-Chair, Jim Cook, Ralph Engdahl, Lenny Ross, Alison Bok, Sue Stephens

OTHERS PRESENT: **GRF:** Egon Garthoffner, Bunny Carpenter, Debbie Dotson, Yvonne Horton, Juanita Skillman, Joan Milliman, Elsie Addington
Third: Andy Ginocchio
Advisors Carl Randazzo, Bill Walsh

STAFF PRESENT: Guy West – Staff Officer & Projects Division Manager, Robert Carroll – General Services Director, Ian Barnette – Maintenance & Construction Assistant Director, Rodger Richter – Project Manager, Heather Ziemba – Projects Division Administrative Coordinator, Sandra Spencer – Administrative Assistant

1. Call to Order

Chair Karimi called the meeting to order at 9:31 a.m.

2. Acknowledgement of Media

Chair Karimi noted that no media was present.

3. Approval of the Agenda

Hearing no objection, the agenda was approved as written.

4. Approval of Meeting Report from April 12, 2023

Hearing no objection, the meeting minutes were approved by unanimous consent.

5. Chair's Remarks

Chair Karimi noted the full meeting agenda.

6. Member Comments

None

7. Department Head Update

None

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the committee by one motion. In the event that an item is removed from the Consent Calendar by members of the committee, such item(s) shall be the subject of further discussion and action by the committee.

The Project Log was pulled for discussion. Mr. West answered questions regarding the equestrian lighting project, Building E, Broadband HVAC, and Shepherd's Crook projects.

8. Project Log

9. ChargePoint Summary

10. Clubhouse Preventive Maintenance Reports

The consent calendar was approved unanimously.

Items for Discussion and Consideration:

11. Bench Relocation Project (as requested by Chair)

Mr. Carroll provided an update to the ongoing bench relocation project and addressed concerns from committee members.

12. Broadband HVAC Update

Mr. West presented the item via a PowerPoint presentation and answered questions from the committee regarding the timeline of the project and specification of the equipment installed.

13. Equestrian Security Gate Update

Mr. West provided a PowerPoint presentation of the item and answered questions from the committee. Staff will present a recommendation for this item in the closed session.

14. Golf Driving Range Update

Mr. West provided a brief update on the ongoing golf driving range rehabilitation project. The range is expected to remain closed until November.

15. Pool Equipment Update

Mr. West reported that the pool equipment replacement and upgrades have been decided on by staff and installation will be underway soon. Discussion ensued regarding pool chemical safety.

16. Welding Shop Update

Mr. West reported that staff is working with the city of Laguna Woods to finalize plans and permits to begin the contractor bidding phase of the welding shop project.

17. RFP for Clubhouse 1 Renovation

A draft RFP for the Clubhouse 1 renovation was delivered to the committee in advance of the meeting for review. A motion was made and unanimously approved for staff to make final edits and send out the RFP for bids.

18. Clubhouse 1 Archery Building Beam Repair

Mr. West answered questions from the committee regarding the safety and structural integrity of a beam in the Clubhouse 1 archery building. A comment was heard from a member regarding other structural concerns in Clubhouse 1. Discussion ensued on the possible cause of the issue with the problem beam and potential solutions. A motion was made to continue monitoring the beam in question and to direct staff to get a second opinion necessary to determine whether to repair or replace the beam.

Future Agenda Items: *All matters listed under Future Agenda Items are items for a future committee meeting. No action will be taken by the committee on these agenda items at this meeting.*

- EMS Status Update
- MelRok Energy Management System
- Separate Metering for Community Center Vehicle Charging Stations


Concluding Business:

19. Committee Member Comments

- Chair Karimi expressed enthusiasm for the progress of the projects discussed.
- Director Bok commented on the bench relocation project.
- Director Engdahl commented that the Clubhouse 1 renovation is expansive and commended staff for their work on the project so far.
- Director Garthoffner thanked staff for their work.
- Director Simons thanked staff for their work.
- Director Walsh thanked the committee and staff.

20. Date of Next Meeting: Wednesday, August 9, 2023 at 9:30 a.m.

21. Recess – The meeting was recessed at 11:34 a.m.



Reza Karimi, Chair

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Gan Mukhopadhyay, Co-Chair
Guy West, Staff Officer
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