



**OPEN SESSION**

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF THE GOLDEN RAIN FOUNDATION OF  
LAGUNA WOODS  
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT  
CORPORATION**

**Tuesday, December 7, 2021, 9:30 a.m.**  
24351 El Toro Road, Laguna Woods, California  
**Board Room/Virtual Meeting**

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Directors Present: Bunny Carpenter, Egon Garthoffner, James Hopkins, Don Tibbetts, Gan Mukhopadhyay, Joan Milliman, Debbie Dotson, Yvonne Horton, Juanita Skillman, Elsie Addington, Reza Karimi

Directors Absent: None

Staff: Jeff Parker-CEO, Siobhan Foster-COO, Steve Hormuth, Jose Campos, Eileen Paulin, Brian Gruner, Connie Habal, Cindy Shoffeitt, and Grant Schultz

Others Present:  
Third: Ralph Engdahl  
VMS: Diane Phelps,  
United: Pat English, Maggie Blackwell

**1. Call Meeting to Order/ Establish Quorum - President Carpenter, Chair**

President Carpenter called the meeting to order at 9:30 a.m. and established that a quorum was present.

**2. Pledge of Allegiance**

Director Skillman led the Pledge of Allegiance to the Flag.

**3. Acknowledgment of Media**

The media and the Village Television crew were present remotely by way of cameras.

**4. Approval of Agenda**

President Carpenter asked if the board had any changes to the agenda.

Director Addington made a motion to add Trash Report to Committee Reports.

President moved to approve the corrected agenda.

Hearing no changes or objections, the agenda was approved by unanimous consent.

## **5. Approval of Minutes**

### **a. October 29, 2021-Special Open Meeting**

Hearing no changes or objections, the minutes of October 29, 2021, were approved by unanimous consent.

### **b. November 2, 2021-Regular Open Meeting**

Director Milliman corrected the date on minutes.

Hearing no other changes or objections, the minutes of November 2, 2021, were approved, as corrected, by unanimous consent.

### **c. November 10, 2021-57<sup>th</sup> Organizational Meeting**

Hearing no changes or objections, the minutes of November 10, 2021, were approved by unanimous consent.

## **6. Report of the Chair**

President Carpenter reported the nomination of Leleng Isaacs as the GRF VMS representative.

President Carpenter introduced Director Phelps to discuss Village Community Fund.

Director Phelps reported on pickleball court donations.

## **7. Election by Acclamation – Reza Karimi**

Director Milliman read the following resolution:

### **RESOLUTION 90-21-45**

#### **Declare Candidate Reza Karimi Elected Without Vote of Corporate Members**

**WHEREAS**, Section 8.3 of the Golden Rain Foundation (GRF) of Laguna Woods Amended Bylaws adopted January 18, 2021, contains the election procedure to be followed during a special election to fill a vacancy, and;

**WHEREAS**, bylaws Section 8.3.1, Solicitation of votes, states “If more people are nominated for the Board than can be elected, the election shall take place by means of a procedure that

allows all nominees a reasonable opportunity to solicit votes and all Directors of all Corporate Members a reasonable opportunity to choose among nominees;” and

**WHEREAS**, bylaws Section 8.3.2, Equal or fewer candidates, states, “If after the close of nominations, the number of nominees is equal to or less than the vacancies, those nominated and qualified shall be declared elected;” and

**WHEREAS**, in October 2021, one vacancy on the GRF board of directors resulted when former GRF Director/United incumbent Maggie Blackwell was elected to the United Mutual Board of Directors during their annual election; and

**WHEREAS**, GRF and the Corporate Secretary administered the following schedule to fill the vacancy:

- October 15, 2021: Sent out notice of Special Corporate Members meeting to fill vacancy on GRF board of directors.
  - October 29, 2021: Sent out media release calling for candidate applications.
  - November 1, 2021: Nominations opened.
  - November 15, 2021: Nominations closed. and;

**WHEREAS**, after the close of nominations on November, 15, 2021, Reza Karimi was the only nominee for the vacancy.

**NOW THEREFORE BE IT RESOLVED**, December 7, 2021, that the Board of Directors of this Corporation pursuant to Section 8.3.2 of the bylaws hereby declares Reza Karimi elected to the GRF Board of Directors.

**RESOLVED FURTHER**; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman moved to approve the nomination. Director Dotson seconded the motion.

There being no changes or objections, the resolution was approved unanimously.

Director Karimi took his place at the dais.

## **8. CEO/COO Report**

Jeff Parker-CEO and Siobhan Foster-COO gave a report on the following items:

- CEO Parker stated that the COVID numbers were slightly up this week while hospitalization has stabilized and gone down.
- CEO Parker spoke on new positions/promotions within VMS staff.
- COO Foster reported on 2022 Mulch Days and document shredding information with the City.
- COO Foster reported on special video presentation on Landscaping on the Village YouTube channel available to residents.

## **9. Open Forum (Three Minutes per Speaker)**

*At this time members were allowed to address the Board of Directors regarding items*

*not on the agenda.*

- A member commented on busses and Lift transportation
- A member commented on electrical vehicle charging
- A member updated on the less fortunate, the Foundation, and the thankful people who have benefited from the program
- A member thanked CEO Parker on all he's done with COVID this past year and tennis election.
- A member commented on COVID and commended board for past endeavors related to vaccinations and future vaccination boosters.
- A member commented on design of new dumpsters coming in and thanked CEO Parker for his endeavors.

## **10. Responses to Open Forum Speakers**

The following are responses to the open forum speakers:

- Director Dotson responded on the busses and EV charging.
- Director Mukhopadhyay commented on booster shots.
- Director Garthoffner commented on EV charging grants.
- Director Addington responded on the busses, dumpster design and booster shot program.
- Secretary Milliman commented on internet vaccine website.
- Director Karimi commented on the vaccinations available.
- CEO Parker spoke on the COVID in-home services by the county for support and vaccinations for the booster shot for those that are homebound and Broadband budget for TV channels.
- Director Skillman commented on the channels/stations offered to the villages.

## **11. Consent Calendar**

*All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the board by one motion. In the event an item was removed from the Consent Calendar by members of the board, such item(s) would be the subject of further discussion and action by the board.*

### **Recommendation from the Finance Committee:**

**11a.** Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of August 2021, and by this vote ratified that such review be confirmed in this month's board member open session meeting minutes.

Hearing no objections, President Carpenter declared the Consent Calendar approved by unanimous consent.

## **12. Unfinished Business**

**12a. Entertain a Motion to Approve an Outside Vendor Equestrian Center Arena Rental (November Initial Notification—28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)**

Director Milliman read the following resolution:

**RESOLUTION 90-21-46**  
**Outside Vendor Equestrian Center Arena Rental**

**WHEREAS**, staff was directed to establish an outside vendor rental rate for the purpose of hosting horse shows and riding clinics. CAC recommended the following proposed fee structure, subject to affirmation by the Finance Committee and board approval:

**Proposed Fee Structure:**

Type	Availability	Time Frame	Price
<b>Horse Shows w/10 Outdoor Stalls</b>			
	Mon-Fri (Per Day)	6 a.m. to 6 p.m.	\$650
	Sat or Sun (One Day)	6 a.m. to 6 p.m.	\$800
	Sat and Sun (Both Days)	All Day	\$1,200
<b>Horse Clinics</b>			
	Mon-Fri (Per Day)	6 a.m. to 6 p.m.	\$200
	Sat or Sun (One Day)	6 a.m. to 6 p.m.	\$300
	Sat and Sun (Both Days)	All Day	\$400
<b>Individual Day and Overnight Rentals</b>			
	Small Pen	6 a.m. to 6 p.m.	\$20 per day
	Large Pen	6 a.m. to 6 p.m.	\$30 per day
	Overnight	6 a.m. to 6 a.m.	\$40 small pen; \$50 large pen

Mid-day water and drag of arena \$50

**WHEREAS**, on October 14, 2021 the Community Activities Committee (CAC) recommended the proposed outside vendor rental rates for the Equestrian Center to host event horse shows, clinics and individual rentals beginning January 1, 2022, and;

**WHEREAS**, at the October 20, 2021 Finance Committee meeting, the committee affirmed the CAC recommendation of the proposed outside vendor rental rates for the Equestrian Center to host event horse shows, clinics and individual rentals beginning January 1, 2022.

**NOW THEREFORE BE IT RESOLVED**, December 7, 2021 the Board of Directors of this Corporation hereby adopts recommended outside vendor rental rates for the Equestrian Center to host event horse shows, clinics and individual rentals

beginning January 1, 2022; and;

**RESOLVED FURTHER;** that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

(November Initial Notification—28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)

Director Milliman moved to approve the resolution. Director Addington seconded the motion.

The motion for an Outside Vendor Equestrian Center Arena Rental was approved unanimously.

Director Mukhopadhyay left at 10:29 a.m.

**12b. Entertain a motion to Approve the 2022 Equestrian Center Pricing Policy and Chargeable Service Fees (November Initial Notification— 28- day notification for member review and comments to comply with Civil Code §4360 has been satisfied)**

Director Milliman read the following resolution:

**RESOLUTION 90-21-47**  
**2022 Equestrian Center Pricing Policy and Chargeable Service Fees**

**WHEREAS**, the current pricing policy and fees were reviewed to establish fair costs to boarders while providing a high level of horse care and customer service. The proposed fees were determined after conducting a comprehensive regional cost analysis of similar facilities. CAC recommended the following proposed Equestrian Center Fees, subject to affirmation by the Finance Committee and board approval:

EQUESTRIAN CENTER 2021 FEES		PROPOSED
Horse Care Services (per day)	\$35	No Changes
Horse Boarding Fee (per month)	\$249	\$265
Shavings (per bag)*	\$7	\$7.50
<b>Non-Resident Horse Boarding Fee</b>		<b>\$325</b>
<b>Non-Resident Shavings</b>		<b>\$8.50</b>
Dry Stall	\$150	No Changes
<del>Horse Feed - Pellets</del>	<del>\$36</del>	<del>Eliminate</del>
Horse Feed - Alfalfa Hay*	\$51	No Changes
Horse Feed - Teff Hay*	\$63	\$69
Horse Feed - Orchard Hay*	\$90	No Changes
Horse Feed - Timothy Hay*	\$96	\$99
Resident Trail Ride on GRF Horse (45 min)	\$9	\$15
Resident Trail Ride on Boarded Horse (45 min)	\$5	No Changes
<b>Resident 1/2 Hour Lesson with GRF Horse</b>	<b>\$13</b>	<b>Eliminate</b>
<b>Resident 1/2 Hour Lesson with Boarded Horse</b>	<b>\$11</b>	<b>Eliminate</b>
Resident Private Lesson with GRF Horse (45 min)	\$25	\$30
Resident Private Lesson with Boarded Horse (45 min)	\$21	\$20

<del>Resident 1/2 Hour Group Lesson with GRF Horse</del>	<del>\$5</del>	<del>Eliminate</del>
<del>Resident 1/2 Hour Group Lesson with Boarded Horse</del>	<del>\$3</del>	<del>Eliminate</del>
Resident Group Lesson with GRF Horse (45 min)	\$9	\$15
Resident Group Lesson with Boarded Horse (45 min)	\$5	\$10
Non-Resident Trail Ride on GRF Horse (45 min)	\$27	No Changes
Non-Resident Trail Ride on Boarded Horse (45 min)	\$15	No Changes
<del>Non-Resident 1/2 Hour Lesson with GRF Horse</del>	<del>\$42</del>	<del>Eliminate</del>
<del>Non-Resident 1/2 Hour Lesson with Boarded Horse</del>	<del>\$36</del>	<del>Eliminate</del>
Non-Resident Private Lesson with GRF Horse (45 min)	\$84	\$55
Non-Resident Private Lesson with Boarded Horse (45 min)	\$72	\$35
<del>Non-Resident 1/2 Hour Group Lesson with GRF Horse</del>	<del>\$14</del>	<del>Eliminate</del>
<del>Non-Resident 1/2 Hour Group Lesson with Boarded Horse</del>	<del>\$8</del>	<del>Eliminate</del>
Non-Resident Group Lesson with GRF Horse (45 min)	\$27	\$35
Non-Resident Group Lesson with Boarded Horse (45 min)	\$15	\$20
Storage, horse trailer (annually)	\$160	No Changes
<del>Non-Resident Storage, horse trailer (annually)</del>		<del>\$240</del>
Hauling horse in trailer (per hour)	\$47.25	\$50
Hauling horse in trailer (per mile)	\$0.58	No Changes
<b>Specialty Care Services</b> (monthly charges)		
Turnout		\$30
Feeding Prepared Grain or Feed		\$30
Hand Walking		\$150
Lunge (charges are per occurrence)		\$15
Blanketing or Fly Sheet, On & Off		\$60
3rd Feeding option		\$30

**WHEREAS**, on September 9, 2021 the Community Activities Committee (CAC) recommended the GRF Equestrian Ad Hoc Committee's proposed equestrian service fee amendments to the current Equestrian Pricing Policy Resolution 90-20-20 to be effective FY 2022, and;

**WHEREAS**, at the October 20, 2021 Finance Committee meeting, the committee affirmed the CAC recommendation of the equestrian service fee amendments to the current Equestrian Pricing Policy Resolution 90-20-20 to be effective FY 2022.

**NOW THEREFORE BE IT RESOLVED**, November 2, 2021 the Board of Directors of this Corporation hereby adopts GRF Equestrian Ad Hoc Committee's recommended equestrian service fee amendments to the current Equestrian Pricing Policy Resolution 90-20-20 to be effective FY 2022; and;

**RESOLVED FURTHER**; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

November Initial Notification-28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied

Director Milliman moved to approve the resolution. Director Dotson seconded the motion.

There being no objections, the motion to approve the 2022 Equestrian Center Pricing Policy and Chargeable Service Fees was approved unanimously.

**12c. Entertain a Motion to Introduce a Revised GRF Investment Policy**  
(November Initial Notification—28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)

Director Milliman read the following resolution:

**RESOLUTION 90-21-49**

**GOLDEN RAIN FOUNDATION INVESTMENT POLICY**

**BE IT RESOLVED**, December 7, 2021, this Corporation, is hereby authorized to invest the funds of the Corporation. All investments on behalf of this Corporation must be made with the underlying principles in the following order of priority: (1) safety, (2) liquidity, where applicable, and (3) yield, and are subject to the following conditions:

**NON-DISCRETIONARY INVESTMENTS**

**RESOLVED FURTHER**; Funds administered by the corporation's managing agent ("Managing Agent") must be invested in a "non-discretionary" account in accordance with the provisions of Civil Code §5380. Authorized investments administered by the Managing Agent are limited to obligations of, or fully guaranteed as to principal by, the United States of America.

**RESOLVED FURTHER**; No non-discretionary investment may be sold, withdrawn, redeemed or otherwise converted to cash prior to maturity without a demonstrated immediate need for the funds and the consent of any two of the following: the Treasurer, the President or the 1st or 2nd Vice President of this corporation. Furthermore, if there is a request that a non-discretionary investment be sold, withdrawn or otherwise converted to cash prior to maturity where there has been no demonstrated immediate need, approval must be provided by the Board of Directors of this Corporation.

**DISCRETIONARY INVESTMENTS**

**RESOLVED FURTHER**; in accordance with Civil Code §5515, the Board of this corporation has an obligation to exercise prudent fiscal management in preserving reserve funds ("discretionary investments"). The funds being invested as discretionary investments under this Investment Policy are not required within a reasonable time to pay obligations of the Corporation. The Board will determine the amount to be managed in this discretionary account

**RESOLVED FURTHER**; the Board is required to retain an Investment Manager who has discretion to transact purchases and sales of investments for Golden Rain Foundation's discretionary funds account. Such discretion is subject to the underlying conditions as stated below;

1. Up to 30% of the portfolio may be invested in Corporate Bonds and Corporate Bond Funds rated BBB through AAA; specifically, Baa3/BBB-/BBB- or better



by Moody's/S&P/Fitch. A bond is only required to meet the criteria of one rating service. If a bond or bond within the fund does not meet these minimum credit quality criteria in at least one of the above- mentioned rating services, the bond may not be purchased or if owned, must be removed from the portfolio within 30 days. This removal criteria will not apply to bond mutual funds that have a stated objective of investing in investment grade rated bonds. Removal of downgraded bonds that fall below the investment grade rating will be determined by the fund manager.

2. No more than 3% of portfolio is to be invested in any one corporate bond issuer;
3. Up to 25% of the portfolio may be invested in funds comprised of Government Sponsored Federal Agencies, namely FNMA (Federal National Mortgage Association – Fannie Mae), FHLMC (Federal Home Loan Mortgage Corporation – Freddie Mac, and FHLB (Federal Home Loan Bank).
4. Notification of confirmation of each investment transaction shall be given to the Corporation's Managing Agent and treasurer of this Corporation upon completion;
5. Investments on behalf of this Corporation may be made concurrently with investments made on behalf of other corporations at Laguna Woods Village. However, separate investment receipts will be held in the name of this Corporation. Any such investments may be held for the account of the Corporation in book-entry form;

**RESOLVED FURTHER;** that any authorized investments into the discretionary funds previously made by said Investment Manager, are hereby ratified.

**RESOLVED FURTHER;** that Resolution 90-19-53 adopted on November 5, 2019, is hereby superseded and cancelled.

**RESOLVED FURTHER;** that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

November Initial Notification-28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied

Director Milliman moved to approve the resolution. Director Dotson seconded the motion.

President Carpenter called for the vote and it passed by a vote of 9-0-1 (Director Garthoffner abstained, Director Mukhopadhyay absent).

## 12d. Resolution to Update Committee Appointments

Director Milliman read the following resolution:

## **RESOLUTION 90-21-48**

### **GRF Committee Appointments**

**RESOLVED**, December 7, 2021, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

#### **Strategic Planning Committee**

Debbie Dotson, Chair (GRF)  
James Hopkins (GRF)  
Gan Mukhopadhyay, Alternate (GRF)  
Robert Mutchnick (Third)  
Nathaniel Ira Lewis (Third)  
Anthony Liberatore (United)  
Cash Achrekar (United)  
Ryna Rothberg (Mutual 50)  
Advisors: Dick Rader, **Gay Page**

#### **Community Activities Committee**

Yvonne Horton, Chair (GRF)  
**Elsie Addington (GRF)**  
~~**Bunny Carpenter, Alternate (GRF)**~~  
**Joan Milliman, Alternate (GRF)**  
Annie McCary (Third)  
Cush Bhada (Third)  
**Diane Casey (United)**  
Pearl Lee (United)  
Ryna Rothberg, (Mutual 50)  
Advisor: Roland Boudreau, **Juanita Skillman**

#### **Equestrian Center Ad Hoc Committee**

Bunny Carpenter, Chair (GRF)  
Yvonne Horton (GRF)  
Cush Bhada (Third)  
Annie McCary, (Third)  
Advisors: Gary Empfield, Susan Hemberger

#### **Revenue Resources Ad Hoc Committee**

**Cush Bhada (Third)**  
**Donna Rane-Szostak (Third)**  
Yvonne Horton, Chair (GRF)  
Bunny Carpenter (GRF)  
**Advisors: Dennis Bordeaux, Dick Rader, Dave Beneck, Fred Vogt**

#### **Finance Committee**

James Hopkins, Chair (GRF)  
**Elsie Addington (GRF)**

~~Gan Mukhopadhyay, Alternate (GRF)~~

Deborah Dotson, Alternate (GRF)

Donna Rane-Szostak (Third)

Mark Laws (Third)

Azar Asgari (United)

~~Diane Casey, Alternate (United)~~

Anthony Liberatore (United)

Al Amado, (Mutual 50)

Sue Stephens, Alternate (Mutual 50)

Advisor: Rosemarie diLorenzo

**Information Technology Advisory Committee (ITAC)**

James Hopkins, Chair (GRF)

Bunny Carpenter, ~~Alternate~~ (GRF)

Deborah Dotson (GRF)

Diane Casey (United)

Lynn Jarrett (Third)

Mark Laws (Third)

Advisor: Sue Margolis

**Landscape Committee**

Juanita Skillman, Chair (GRF)

Reza Karimi (GRF)

Yvonne Horton Alternate (GRF)

Maggie Blackwell (United)

Pat English (United)

Lynn Jarrett, (Third)

Nathaniel Ira Lewis (Third)

Annie McCary, Alternate (Third)

~~Manuel Armendariz, (United)~~

Azar Asgari, Alternate (United)

Vacant (Mutual 50)

**Maintenance & Construction Committee**

Egon Garthoffner, Chair (GRF)

Gan Mukhapadhyay (GRF)

~~Deborah Dotson, Alternate (GRF)~~

Reza Karimi, Alternate (GRF)

James Cook (Third)

Cush Bhada, Alternate (Third)

Ralph Engdahl (Third)

Pat English (United)

Reza Bastani, ~~Alternate~~ (United)

Sue Stephens (Mutual 50)

Advisors: Richard Palmer, Steve Leonard, Bill Walsh, Carl Randazzo

**Clubhouse Renovation Ad Hoc Committee**

Egon Garthoffner, Chair (GRF)

Gan Mukhopadhyay (GRF)

Deborah Dotson (GRF)

**Reza Karimi (GRF)**

John Frankel (Third)

Cush Bhada, Alternate (Third)

Ralph Engdahl (Third)

~~Manuel Armendariz (United)~~

Diane Casey (United)

**Media and Communications**

Joan Milliman, Chair (GRF)

**Juanita Skillman (GRF)**

**Maggie Blackwell (United)**

Deborah Dotson, Alternate (GRF)

**Lynn Jarrett, Alternate (Third)**

Annie McCary (Third)

James Cook (Third)

Neda Ardani (United)

Ryna Rothberg, (Mutual 50)

Advisors: Carmen Pacella, Tom Nash, ~~Juanita Skillman~~, Lucy ParkerTheresa Frost

**Broadband Ad Hoc Committee**

**Lynn Jarrett (Third)**

Joan Milliman, Chair (GRF)

Jim Hopkins (GRF)

~~Jon Pearlstone (GRF)~~

Debbie Dotson (GRF)

Annie McCary (Third)

**Mobility & Vehicles Committee**

Don Tibbetts, Chair (GRF)

Egon Garthoffner (GRF)

**Elsie Addington, Alternate (GRF)**

~~Joan Milliman, Alternate (GRF)~~

James Cook (Third)

Maggie Blackwell (United)

Pearl Lee (United)

Margaret Bennett (Mutual 50)

Sue Stephens, Alternate (Mutual 50)

Advisor: Vashi Williams

**Security and Community Access**

Don Tibbetts, Chair (GRF)

Annie McCary (Third)

Craig Wayne (Third)

Donna Rane-Szostak, Alternate (Third)

Cash Achrekar (United)

Reza Bastani (United)

Sue Stephens (Mutual 50)

Margaret Bennett, Alternate (Mutual 50)

**Reza Karimi (GRF)**

**OTHER COMMITTEES:**

**Disaster Preparedness Task Force**

Carlos Rojas, Chair  
Juanita Skillman (GRF)  
Gan Mukhapadhyay (GRF)  
James Cook (Third)  
John Frankel (Third)  
Donna Rane-Szostak, Alternate (Third)  
Anthony Liberatore (United)  
John Carter (Mutual 50)  
Advisors: Tom Soule, Bruce Bonbright

**Laguna Woods Village Traffic Hearings**

(Chair will alternate between Boards)  
~~Yvonne Horton (GRF)~~  
Elsie Addington (GRF)  
Deborah Dotson, Alternate (GRF)  
John Frankel (Third)  
Donna Rane-Szostak, Alternate (Third)  
Neda Ardani (United)  
Anthony Liberatore, Alternate (United)  
Board Members by Rotation (Mutual 50)

**Purchasing Ad Hoc Committee**

Bunny Carpenter, Chair (GRF)  
Jim Hopkins (GRF)  
~~Yvonne Horton (GRF)~~  
Robert Mutchnick (Third)  
Donna Rane-Szostak (Third)  
Ralph Engdahl, Alternate (Third)  
Cash Achrekar (United)  
Diane Casey (United)  
Advisor: Carl Randazzo

**Select Audit Task Force**

James Hopkins (GRF)  
Diane Phelps (VMS)  
Elizabeth Roper (United)  
Peggy Moore (Third)

**RESOLVED FURTHER**, that Resolution 90-21-43 adopted November 2, 2021, is hereby superseded and cancelled; and

**RESOLVED FURTHER**; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman moved to approve the resolution. Director Addington seconded the motion.

There being no objections, the Motion to Approve the Resolution to Update Committee Appointments was approved unanimously.

### 13. New Business

**13a.** Entertain a Motion to Approve a Donation Agreement between GRF and Duplicate Bridge Club

Director Milliman read the following resolution:

#### **RESOLUTION 90-21-50** **Donation Agreement between GRF and Duplicate Bridge Club**

This Agreement, entered into this 7th day of December, 2021, is by and between the Golden Rain Foundation (“GRF”), a California non-profit mutual benefit corporation and Duplicate Bridge Club (“Donor”).

**WHEREAS**, GRF and Donor recognize the **importance** of community facilities and amenities; and

**WHEREAS**, GRF and Donor acknowledge the benefit of donations when they have a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village;

**WHEREAS**, the Donor has offered to donate the funds totaling approximately \$680 to have the Clubhouse 7 bridge room repainted using VMS staff;

**WHEREAS**, the Recreation Department Director or COO reviewed and affirms the proposed donation meets the criteria for acceptance contained in the GRF Donation Policy:

- a. Meet a true need of the facility;
- b. Not interfere with the intended current or future use of the facility; and
- c. Not require the relocation of other equipment or infrastructure to accommodate the donation.

**NOW THEREFORE BE IT RESOLVED**, December 7, 2021, that GRF and Donor in accordance with the described conditions and obligations, hereinafter set forth and agrees follows:

Section 1 The donation, known as Duplicate Bridge Club funding of Clubhouse 7 bridge room repainting, described below, is donated in its entirety to GRF, hereafter owned by GRF and managed on behalf of the residents of Laguna Woods Village by Village Management Services, Inc. (VMS)

December 7, 2021

Section 2 Donation description: funding of cost to repaint the Clubhouse  
7 bridgeroom north and south walls  
Space of facility: Bridge Room Location: Clubhouse 7  
Additional information:

Section 3 Amount of Donation (estimated by VMS Painting Division)  
Item cost: \$118.90  
Installation cost: \$561.15  
Maintenance cost: \$0.00

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Total estimated donation: \$680.05

Section 5 GRF reserves the right to move/remove and/or retire the donation following cessation of the five-year period. The term shall commence upon the date entered into and indicated above.

Section 6 GRF will not replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires.

Section 7 Installation and Maintenance: GRF shall be responsible for installation and maintenance of the item, including any reasonable repairs.

Section 8 Term: The term of this agreement is a minimum of five years or beyond, if applicable.

**RESOLVED FURTHER**, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to accept the donation, Director Addington seconded the motion.

Discussion ensued among the directors

Hearing no objections, the motion was approved by unanimously.

**13b. Entertain a Motion to Approve to Introduce a Revision to the Saddleback Emeritus Institute Parking Fee (DECEMBER Initial Notification—Must postpone 28-days for member review and comments to comply with Civil Code §4360)**

Director Milliman read the following resolution:

**RESOLUTION 90-21-XX**  
**Saddleback College Emeritus Institute Parking Fee**

**WHEREAS**, the Saddleback College Emeritus Institute provides educational services to residents and non-residents of Laguna Woods Village, and;

**WHEREAS**, staff recommends the GRF Board of Directors adopt resolution 90-

21-XX to change non-resident parking fee equivalent to mirror District campus parking fees, and;

**WHEREAS**, October 1, 2019, that the Board of Directors of this Corporation implemented a Student Parking Pass Fee of \$50 per semester (\$30 for summer semester) for non-resident students who take Saddleback College Emeritus Institute courses in Laguna Woods Village, effective with the spring Semester 2020 enrollment, and;

**WHEREAS**, December 6, 2021, an agreement was accepted to match South Orange County Community College District (SOCCCD) campus parking fee which is \$40 per semester (\$25 for summer semester), subject to change each semester as per SOCCCD campus parking fees, and;

**NOW THEREFORE BE IT RESOLVED**, [DATE] the Board of Directors of this Corporation hereby adopts South Orange County Community College District (Saddleback College Emeritus Institute) parking fee of \$40 per semester (\$30 for summer semester), **subject to change each semester as per SOCCCD campus parking fees** and;

**RESOLVED FURTHER**, that this resolution shall be effective January 1, 2022, and Resolution 90-19-49 adopted November 1, 2019, is hereby superseded and canceled and fees updated according to this resolution, and;

**RESOLVED FURTHER**; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman moved to postpone for 28-day review. Director Skillman seconded the motion.

Discussion ensued among the directors.

Director Milliman made an amendment to add “subject to change each semester as per SOCCCD campus parking fees” to the fifth paragraph. Director Addington seconded the motion.

Hearing no objections, the resolution was approved as amended.

This item was addressed earlier in the meeting

**14. The Board took a 5-minute break.**

**15. Committee Reports**

- a.** Report of the Finance Committee/Financial Reports – Director Hopkins gave the update from the committee. The committee met on October 20, 2021; next meeting December 15, 2021, at 1:30 p.m. in Board Room/virtual meeting.

- (1) GRF Treasurer’s Report – Director Hopkins
- (2) GRF Finance Committee Report

- b.** Trash Report - Director Addington reported on trash. The committee met on November 18, 2021; next meeting on December 9, 2021.



Director Mukhopadhyay came back at 12:05 p.m.

- c. Strategic Planning Committee—Director Dotson. The committee met on June 28, 2021; next meeting TBA.
- d. Report of the Community Activities Committee – Director Horton. The committee met on November 8, 2021; next meeting December 9, 2021, at 1:30 p.m. as a virtual meeting.
  - (1) Equestrian Center Ad Hoc Committee – President Carpenter. The committee met on November 4, 2021; next meeting January 26, 2022, at 1:00 p.m. in the Board Room and as a virtual meeting.
- e. Report of the Landscape Committee – Director Horton update from the committee. The committee met on November 10, 2021; next meeting TBA.
- f. Report of the Maintenance & Construction Committee – Director Garthoffner. The committee met on October 13, 2021, in closed session; next meeting December 8, 2021, at 9:30 a.m. in Board Room/virtual meeting.
  - (1) Report of the Clubhouse Renovation Ad Hoc Committee – Director Garthoffner. The Committee met on September 22, 2021; next meeting TBA.
- g. Report of the Media and Communications Committee—Director Milliman. The committee met on November 17, 2021; next meeting December 20, 2021, at 1:30 p.m. in the Board Room/virtual meeting.
- h. Report of the Mobility & Vehicles Committee – Director Tibbetts. The Committee met on October 6, 2021; next meeting December 1, 2021, at 1:30 p.m. in Board Room/virtual meeting.
- i. Report of the Security & Community Access Committee – Director Tibbetts. The Committee met on October 25, 2021; next meeting February 28, 2021, at 1:30 p.m. in Board Room/virtual meeting.
  - (1) Report of the Laguna Woods Village Traffic Hearings – Director Dotson. The Traffic Hearing held on October 20, 2021 was canceled; next hearings on December 15, 2021, at 9:00 a.m. as a hybrid/virtual meeting.
- j. Report of the Disaster Preparedness Task Force – President Carpenter. The Task Force met on November 30, 2021; next meeting January 25, 2022, at 9:30 a.m. in the board room and as a virtual meeting.
- k. Information Technology Advisory Committee – Director Hopkins commented that the Committee has been meeting in closed session. The Committee met on November 18, 2021, at 1:30 p.m.; next meeting will be held on December 10, 2021 at 1:30 p.m.

**16. Future Agenda Items** - *All matters listed below are items for future Board Meetings. No action will be taken by the Board on these agenda items at this meeting.*

**17. Director's Comments**

**18. Recess** - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to*

December 7, 2021

*discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

**Closed Session Agenda**

*VMS Board Update*

*Approve the Agenda*

*Approve the Minutes of:*

*(a) November 2, 2021 – Regular Closed Session*

*Discuss and Consider Personnel Matters*

*Discuss and Consider Contractual Matters*

*Discuss Legal/Legislation Matters*

*Discuss Member Disciplinary Matters*

**19. Adjournment**

The meeting was adjourned at 3:21 p.m.

DocuSigned by:

*Joan Milliman*

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Joan Milliman, Secretary of the Board  
Golden Rain Foundation