



OPEN MEETING

**REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION
BUILDING E SPACE PLANNING AD HOC ADVISORY COMMITTEE**

**Wednesday, January 31, 2024 – 1:30 p.m.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room & Virtual with Zoom**

REPORT

MEMBERS PRESENT: James Hopkins - Chair, Yvonne Horton, Alison Bok, Nancy Carlson, Reza Karimi, Tom Tuning, Andy Ginocchio, S.K. Park, Sue Stephens

MEMBERS ABSENT: Cush Bhada, Glenn Miller, Peter Sanborn

OTHERS PRESENT: **GRF:** Egon Garthoffner, Juanita Skillman
UNITED: Maggie Blackwell

STAFF PRESENT: Manuel Gomez – Maintenance & Construction Director, Ian Barnette – Maintenance & Construction Assistant Director, Guy West - Projects Division Manager, Alison Giglio - Recreation and Special Events Director, Jennifer Murphy – Recreation Manager, Sandra Spencer – Department Administrative Assistant

1. Call Meeting to Order

Chair Hopkins called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

Hearing no objection, the agenda was approved as written.

3. Approval of the Meeting Report from January 3, 2024

Hearing no objection, the meeting report was approved as written.

4. Remarks of the Chair

Chair Hopkins welcomed members of the committee who had not previously participated in discussions on the topic. The purpose of the committee being to gather as much information as possible, discuss the solutions at a high level, and bring a recommendation to the GRF Board.

5. Member Comments – (Items Not on the Agenda)

None.

6. Response to Member Comments

None.

7. Department Head Update

None.

8. Consent: *All matters listed under the Consent Calendar are considered routine and will be enacted by the committee by one motion. In the event that an item is removed from the Consent Calendar by members of the committee, such item(s) shall be the subject of further discussion and action by the committee.*

a. None.

9. Items for Discussion and Consideration

a. Previous Building E Assessment

Mr. Gomez provided history on Building E geotechnical and engineering evaluations conducted in 2011 and a structural observation report conducted in 2020 via PowerPoint. Information included the timing and findings of those assessments, consultant estimates for the replacement of the building or repairs to the building, and the dates those findings were presented the GRF M&C Committee in June 2021.

b. Office Plan by Rengel Co. (from study dated June 2022)

Mr. Gomez reviewed the office space plans prepared by Rengel and Co. via PowerPoint.

c. Office Plan by Austin Co. (from study dated May 2023)

Mr. Gomez reviewed the office space plans prepared by Austin Co. via PowerPoint.

Mr. Gomez presented a cost summary of four (4) options considered by the GRF Board and presented to the Corporate Members in June 2023. Mr. Gomez also presented the floor plans and existing office configurations and resident uses for all three floors of the Community Center. Discussion included details of each study and options presented for relocating the displaced departments in either a new building (either modular or conventional) or in reconfigured space within the Community Center.

d. Discuss Other Potential Relocation Options for Consideration

The committee was requested to bring back suggested guiding principles to the next committee meeting on March 6, 2024 for consideration when discussing solutions.

10. Future Agenda Items: *All matters listed under Future Agenda Items are items for a future committee meeting. No action will be taken by the committee on these agenda items at this meeting.*

11. Committee Member Comments

- Director Stephens concurred with the idea of establishing guiding principles.
- Director Ginocchio commented that the guiding principles should go from general to specific in nature.
- Director Karimi commented on the timeline of the project.
- Director Horton commented that residents must be considered first.
- Director Bok commented on the need to resolve the status of Building E.
- Director Carlson commented on the goal of the committee, resolving the status of Building E.
- Chair Hopkins commented on his goal of sharing all the information from the GRF Board and associated committees with this committee to present an informed decision to the board.

12. Date of Next Meeting: Wednesday, March 6, 2024 at 1:30 p.m.

13. Adjournment: The meeting was adjourned at 3:05 p.m.



James Hopkins, Chair

James Hopkins, Chair
Manuel Gomez, Staff Officer
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