



Laguna Woods Village®

NEW ALTERATION

AUTHORIZATION OF AGENT TO ACT ON PROPERTY OWNER'S BEHALF

The following Authorization Form is required to be completed by the property owner when designating an agent of the property owner to apply for a Mutual Consent for all new manor alterations valued. For all new alterations valued over \$1,000, this form must be notarized.

I, the undersigned, do hereby authorize the following person(s) to act as my agent(s) to apply for, sign, and file the documents necessary to obtain a Mutual Consent for a manor alteration. I understand that I am responsible for all work performed under this authorization and hold Laguna Woods Village harmless.

Scope of improvements (or Description of Work): _____

Manor Address: _____

Name of the Authorized Agent: _____ Phone No.: _____

Address of Authorized Agent: _____

E-Mail: _____

I declare under penalty of perjury that I am the property owner for the address listed above and I personally filled out the above information and certify its accuracy. A copy of the owner's driver's license or other verification acceptable to Laguna Woods Village is required to be presented with this form. A copy of the form notarization or acknowledgment is required to be presented when an application for Mutual Consent for Manor Alterations with a value over \$1,000 is submitted to the Manor Alterations Division.

Property Owner's Signature: _____ Date: _____

Print: _____