



Laguna Woods Village  
 Attn: Community Access  
 Village Management Services, Inc.  
 P.O. Box 2220  
 Laguna Woods, CA 92654-2220  
 Phone: 949.597.4443  
 Fax: 949.268.2515

## ANNUAL GUEST PASS APPLICATION

- Complete all required information; applications without required information will not be processed.
- Only Resident Members may apply for Annual Guest Passes.
- Non-Resident Members must apply using the Annual Non-Resident Member Application.
- New Residents, New Lessees & Applicants who did not receive passes the prior year can pick up same day
- **Return the completed application to the address above. Passes will not be processed at the counter during this renewal period, starting April 1<sup>st</sup> until all late submitted applications have been completed:**

**NOTE: Applications not received by May 31<sup>st</sup> may not be processed in time to meet the June 30<sup>th</sup> expiration date. The applications will be processed in the order received.**

### RESIDENT MEMBER INFORMATION

Last Name	First Name	Member ID Number
Manor Address		Manor Phone Number (     )
Mailing Address		
Cell Phone Number: (     )		
<input type="checkbox"/> Check if Leasing.    Indicate lease termination date: _____		

### GUEST INFORMATION PLEASE PRINT CLEARLY

	Guest Names (5 Max / Manor)	Email Address if EPass is Preferred	Phone #
1	First Name                      Last Name		(     )
2			(     )
3			(     )
4			(     )
5			(     )

**I CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION SUBMITTED IS CORRECT AND THE DWELLING UNIT IS OCCUPIED ONLY BY BOARD-APPROVED RESIDENTS; ONE WHO IS AT LEAST 55 YEARS OF AGE OR OLDER.**

Resident Member Signature	Date
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### OFFICE USE ONLY

Received Date	Issue Date	Issued By (Check One): <input type="checkbox"/> U.S. Mail <input type="checkbox"/> In Person
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