



OPEN MEETING

**REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION
DISASTER PREPAREDNESS TASK FORCE**

**Tuesday, May 28, 2024 - 9:30 A.M.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room/Virtual Meeting**

Directors Present: Tom Siviglia-Chair, Juanita Skillman- Rick Kopps, Anthony Liberatore, Gan Mukhopadhyay, S.K. Park, Sue Stephens
Directors Absent: Eric Nuñez
Staff Present: Carmen Aguilar, Daniel Lurie, Alycia Magnuson, Tom Siviglia
Others Present: City Councilmember Annie McCary

1. Call to Order

Chair Siviglia called the meeting to order at 9:30 a.m.

2. Acknowledgment of Press

There was no media present.

3. Approval of the Agenda

Chair Siviglia requested an approval of the agenda.

Hearing no changes or objections, the agenda was approved by unanimous consent.

4. Approval of the Meeting Report

There being no objections, the meeting minutes of March 26, 2024, were approved by unanimous consent.

5. Co-Chair's Remarks

Co-Chair Skillman spoke on the following items:

- She welcomed director Donna Rane- Szostak
- She would like to see a radio list to confirm who is assigned to the radios

6. Members' Comments

- A member commented on procedures on reserving a room for Clubhouse 3 to be used as DPTF training.

- Chair Siviglia responded by thanking Grace Stencil for her efforts in continuing DPTF training. Security Staff will coordinate with Recreation department to obtain applicable documents for reserving a room for training purposes at no cost to the member.
- A member commented on when DTPF drills involve board members.
 - Chair Siviglia responded by thanking Edwin Marcus for his comment on board members involvement in the DPTF drills. Management and volunteers to work together to build successful training to shelter in place.
- A member commented on the functionality of the antenna equipment not working properly if a disaster would strike today. The Good Neighbor program not being fulfilled. Tabletop exercise are crucial,
 - Chair Siviglia responded by thanking Bob Mantonti for his comments.
 - The antenna Security Department has longer than expected due to the meeting schedule dates. On June 4, 2024 it will be going to the GRF board meeting. Laguna Woods Village has established an 18-month relationship with Jacob Green and Associates to develop a GAP analysis for training, tabletop exercises and drills. A meeting has been scheduled on May 30, 2024 to establish and discuss the goals and responsibilities.

Reports

- 7. GRF Board- Nothing to Report-** None.
- 8. United Board- Nothing to Report-** None.
- 9. Third Board-** Director Park thanked Grace Stencil for her volunteerism and the antenna project needs to be completed with no excuses. He supported the idea of increasing volunteers.
- 10. Towers Board- Nothing to Report-** None.
- 11. Pet Evacuation Sub Committee-** Sandy Benson will be taking a FEMA course on shelter in place on June 12, 2024. She stated she brought enough File of Life cards for Mutual No. Fifty.
- 12. Antenna Project-** Dan Lurie Supervisor II / Administrative Supervisor communicated the project will be presented at the GRF board meeting on June 4, 2024.
- 13. September Event-** Chair Siviglia mentioned Director Nuñez will be confirming the venue and planning with vendors for availability.
- 14. Report on Fire Prevention Equipment-** Chair Siviglia looks forward to incorporating the new vendor SafetyNet into DPTF trainings.
- 15. Update on Emergency Disaster Planning-** a meeting has been scheduled on May

30, 2024 with Jacob Green and Associates to review Emergency Disaster Planning.

ITEMS FOR FUTURE AGENDAS:

16. Director Park requested an update on the antenna Installation and room reservation procedures.

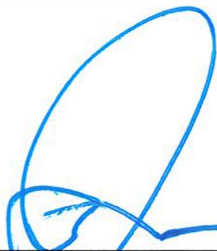
CONCLUDING BUSINESS:

17. Committee Member Comments

- a. Director Liberatore suggested a syllabus for DPTF volunteers and staff.
- b. Director Rane-Szostak appreciates the members keeping staff accountable while reassuring projects are not being neglected.
- c. Director Skillman reminded the committee the budget season is upon us and DPTF needs to be prioritized financially.

18. **Date of Next Meeting – Tuesday, July 30, 2024 at 9:30 a.m.**

19. **Adjournment 10:16 a.m.**



6-10-2024

Tom Siviglia
GRF Committee of the Laguna
Woods Village Disaster
Preparedness Task Force

