

Dear Member,

Our next **General Membership Meeting is Friday, September 29<sup>th</sup> at 10am** in the studio. As always, your attendance is important to keep and you informed “in the loop” of current club happenings.

***Elections for the Ceramic SlipCasters Club Board of Directors, 2024 are fast approaching!***

We encourage you to nominate members of the Club for the Board positions listed below and on the sheet at the studio podium. If you prefer, you may also make your nominations via email to Laura Mistry at [plmistry812@gmail.com](mailto:plmistry812@gmail.com).

The Board positions are:

**PRESIDENT**: Liaison to GRF, set meeting agenda, conduct meetings, communicate with Board and general membership, appoint committee chairs, signatory on bank account.

**1<sup>st</sup> VICE PRESIDENT**: Fulfill President duties as needed, in charge of club membership, coordinate with committees as determined by the Board.

**2<sup>nd</sup> VICE PRESIDENT**: Fulfill Presidents duties in absence of President and 1<sup>st</sup> Vice President, coordinate with committees as determined by the Board.

**RECORDING SECRETARY**: Record all meeting minutes, submit to Board for review and approval, email minutes to members in a timely manner, maintain minute book, email distribution as requested by Board and Head Supervisor(s), email meeting notices to Board and members.

**TREASURER**: Maintain bank account, records, daily receipts and deposits; pay bill, present monthly financial report at Board and General Membership meeting.

Please remember:

1. Names submitted in nomination on the sheet at the studio should be written legibly.
2. Every nomination must be seconded by another member. If nomination is received via email, a second will need to be added on the sheet at the studio podium.
3. Nominee must be a Laguna Woods Village resident and a member of the Club in good standing.

Election rules and process will be emailed on November 13<sup>th</sup>.

If you have any questions, please contact me: Karen Kaysing -- [karen@morellanest.com](mailto:karen@morellanest.com)

On behalf of the Nominating Committee – Laura Mistry, Sylvia Sheng, Denise Sherlock and myself -- we look forward to seeing you at the General Meeting on September 29<sup>th</sup>, as well as on Election Day, Friday November 17, 2023, at 10:00 a.m.

Regards,

Karen Kaysing

Nominating Committee Chair