



Garden Villa Association
Representing Residents of All 3-Story Buildings

Minutes
Board Meeting of Garden Villa Association
January 4, 2024

Stuart Hack called the meeting to order at 4:00 PM. Present were Directors Cindy Baker, Marti Mangan, Ro Kendall-Lerman, Gail Berra, David Veeneman, Theresa Keegan, Sheldon Mende, and Laurie Bereny. Director Brad Rinehart of the Third Mutual Board of Directors was present as a guest of the GVA Board.

Stuart opened the meeting with remarks concerning GVA's successes in 2023, including advocating on behalf of three-story building residents, and the ongoing work of our Building Captains. Stuart charted a course for the coming year, involving a slightly more formalized organizational structure and conduct of meetings, and delegation of responsibilities among Board members.

Minutes of the prior meeting were sent out with Board packets prior to the meeting. They were approved by the acclimation of the Board.

Stuart presented the Treasurers report, our Treasurer being unable to attend the meeting. Our bank account shows a balance of \$1,635.33.

Stuart presented his President's report, bringing us up to date on the recruitment of a new Regional Rep and two new Co-Regional Reps:

Region 7 Representative: Sheldon Mende

Region 1 Co-Representative: David Veeneman

Region 3 Co-Representative: Ro Kendall-Lerman

The first item of business was the appointment of Board members to attend Third Mutual Board and Committee meetings, as follows:

Architectural - Ro Kendall-Lerman

Finance - David Veeneman and Sheldon Mende
Landscaping - Cindy Baker
Maintenance & Construction – Valerie Sand
Rec Room - Stuart Hack (voting member), Lynn Jarrett (voting member) and Lorna Seung (non-voting)
Residential Rules (appointed by Third Mutual president) – Stuart Hack and Theresa Keagan
Third Board - Stuart Hack (as GVA President).

All appointments were approved by acclamation.

The first item of new business was the election of a secretary for 2024. The duties of the Secretary are defined in the Bylaws of the GVA. David Veeneman was nominated and seconded for the position and elected by acclamation.

The next item of business was the appointment of a parliamentarian. During discussion, a general consensus emerged that a formal parliamentarian would be overkill for a small organization such as the GVA. David Veeneman offered to act as a 'parliamentarian lite', as a part of his duties as Secretary. On motion made in seconded, the Board resolved by acclamation to accept Veeneman's offer.

The next item of business was the appointment of a General Membership Meeting Organizer. The duties of the Organizer are to be as follows:

1. Coordinate with the clubhouse manager on room set up and projector.
2. Bring sign-in sheets and agendas.
3. Make sure the GVA sign is put out – we need a new sign.
4. Place reserved seat signs.

During discussion of the position and its responsibilities, it was suggested that the LWV Photography Club could assist with printing a new sign. After further discussion, Marti Mangan agreed to be the role and was appointed General Membership Meeting Organizer by acclamation.

For GVA fundraising, Ro Kendall-Lerman, with the help of Jim Southworth, agreed to continue running the 50/50 opportunity drawing at the General Membership meetings.

The next item of business was the appointment of a Communications Officer for the GVA. The responsibilities of this office are:

1. Prepare General Membership Meeting flyers.
2. Prepare weekly Club Notices for the Globe.
3. Prepare Globe articles for General Membership meetings
 - a. Photo and bio of speakers.
4. Email information to BCs
 - a. Third Mutual Committee reports.
 - b. Meeting flyers.
 - c. Current issues/surveys, etc.

After discussion, a motion was made and seconded to carry the appointment over to the next meeting as Old Business. The motion passed by acclamation.

Theresa Keegan moved that the next training session for recently-appointed building captains will be held on Thursday, April 10. Theresa and Marti Mangan will present the session. The motion was seconded, and was approved by acclamation.

In Remarks for the Good of the Order, Gail Berra raised concern over not having railings to aid residents entering and exiting their 3-story buildings. Because our buildings were constructed in the 1960'd before the Federal Government and California adopted ADA rules, lack of safety accommodations does not violate ADA rules, unless a building is altered. Nonetheless, there is concern for the safety of residents and Brad Rinehart said he would bring up the issue at the Third Mutual Board.

There being no further business to conduct, on motion made and seconded, the meeting was adjourned at 5:30 PM.